

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 7, 2007
7:00 PM

The City Council met in regular session at City Hall on Monday, May 7, 2007 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Richard Gallup, Frank Schwartz, and City Attorney James Hare

MEMBERS ABSENT: Larry Eldeen

STAFF PRESENT: Adam Hansen

VISITORS: Marj Wik, Dennis Clemens, Janice Heinzerling, Mike Yost @ 7:25 pm, David Robin @ 7:25 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Avery to amend the agenda to add Ordinance No. 2007-08 (Redfield Ordinance) and Resolution No. 2007-07 (Cemetery). Motion carried.

MINUTES: Motion by Sihrer, seconded by Ronnfeldt to approve the April 16, 2007 minutes. Motion carried. Motion by Sihrer, seconded by Kearney to approve the April 26, 2007 special meeting minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. There was a false alarm on May 3, 2007 at 4:45 PM at 519 2nd Street East. 21 firefighters were on duty for one hour for a total of \$210. There was a fire call on May 5, 2007 at 8:00 pm at 107 8th Avenue East. The fire was caused by lightning shorting out an electrical box. 25 firefighters were on duty for one hour for a total of \$250.00. There was a fire call on May 5, 2007 at 9:00 pm at 126 12th Avenue West. The fire was caused by an alarm that sounded due to an electrical problem. 25 firefighters were on duty for one hour for a total of \$250.00. Motion by Sihrer, seconded by Schwartz to approve the report for payment and place on file. Motion carried.

HOSPITAL REPORT: Motion by Ronnfeldt, seconded by Sihrer to accept the Community Memorial Hospital and Clinic Board Special Meeting Minutes 4-17-07. Motion carried. Motion by Ronnfeldt, seconded by Sihrer to accept the Community Memorial Hospital and Clinic Board Minutes dated April 30, 2007, and place on file. Motion carried.

SHERIFF'S OFFICE REPORT: The Sheriff's Office April 2007 Activity Report and March 2007 Expense and Budget Report was read by Mayor Sanger. There were two speeding tickets issued in April. Motion by Sihrer, seconded by Avery to accept and place the report on file. Motion carried.

FINANCE REPORT: Hansen presented the March 2007 Treasurer's and Salaries Report, and the Comparison of General Fund Revenue to 2006 and 2005. Motion by Sihrer, seconded by Schwartz to accept as presented and place on file. Motion carried.

OLD BUSINESS: None.

PAY CLAIMS:

City Prepaid	\$6,807.33
City Unpaid	\$109,363.82
Hospital & Clinic Prepaid	\$206,250.56
Hospital & Clinic Unpaid	\$96,450.88
Additional Claims:	

Motion by Sihrer, seconded by Avery to pay the above claims with the addition of Leos Good Food \$3648.00 and the exception of Satellite Industries \$36.06. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger adjourned the meeting Sine Die at 7:19 pm.

Meeting reconvened at 7:22 pm with the following Council members present: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Richard Gallup, Frank Schwartz, and City Attorney James Hare.

VISITORS:

Bull-A-Rama – Marj Wik and Dennis Clemens appeared to thank the Council for their support of the Bull-A-Rama in the past. They explained that they hired a new contractor for the upcoming Bull-A-Rama. They have been trying to secure a grant for bleachers, but have not heard back. They have requested \$2500 purse money for the 2007 Bull-A-Rama event to be held at the Spink County Fairgrounds on August 18, 2007. This is the same amount that the Council approved in 2006. Motion by Sihrer, seconded by Ronnfeldt to approve \$2500 for purse money for the 2007 event. Motion carried on a roll call vote with all members voting "Yes."

Exit: Wik and Clemens @ 7:32 pm

Lews Fireworks – David Robin appeared before the Council on behalf of Lew's Fireworks. He requested permission to set off fireworks for an upcoming private show, which would last 5-7 minutes. Lew's is a certified company, has certified shooters, and is looking at three locations in Redfield. Motion by Sihrer, seconded by Schwartz to approve the request. Motion carried.

Exit: Robin @ 7:37 pm

CODE ENFORCEMENT: Mike Yost, Code Enforcement Officer, presented an updated listing of projects for the Council. Various locations and issues were discussed.

Exit: Yost @ 7:58 pm

PUBLIC HEARINGS:

Variance Application 1102 3rd Street West - Mayor Sanger opened the public hearing on the variance application for the property located at 1102 3rd Street West in the City of Redfield at 7:58 pm. Janice Heinzerling was present to testify about setbacks and the location of the carport. Gallup had some concerns on the setback. The hearing was declared closed at 8:06 pm. Motion by Gallup, seconded by Sihrer to table any action to the next meeting. Motion carried.

Exit Heinzerling @ 8:07 pm

OLD BUSINESS:

Notice of Abatements Served – NONE

NEW BUSINESS:

Election of Council Chairperson & Vice-Chairperson – Nomination of Gallup as City Council Chairperson by Ronnfeldt, seconded by Keating. Motion carried. No additional nominations were received so Mayor Sanger declared nominations closed and Gallup as Chairperson. Nomination of Ronnfeldt as Council Vice-Chairperson by Gallup, seconded by Schwartz. Motion carried. Since no additional nominations were received Mayor Sanger declared nominations closed and Ronnfeldt as Council Vice-Chairperson.

Board Appointments - Mayor Sanger announced the following board appointments: Appoint Dr. Dennis Sula for a 3-year term to the Park & Recreation board. Motion by Schwartz, seconded by Sihrer to approve the appointment. Motion carried.

Reappoint Michelle Pudwill for a 3-year term to the Park & Recreation board. Motion by Schwartz, seconded by Sihrer to approve the appointment. Motion carried.

Reappoint Trena Helsper for a 5-year term to the Low-Rent Housing board. Motion by Gallup, seconded by Keating to approve the appointment. Motion carried.

Dept. Head Appointments to Begin May 1, 2007 – Mayor Sanger presented the following appointments of department heads: Fire Chief-Rich Gruenwald; Public Works Director-James Haider; Parks and Recreations Director-Yvette Albrecht; Librarian-Betty Baloun; Senior Citizens' Director-Peggy Morris; Hospital Administrator-Terry DeJong; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf; and firm of Gillette law office, as City Attorney. Motion by Gallup, seconded by Avery to approve as presented. Motion carried.

City Council assignments will stay the same as last year including: Park & Swimming Pool – Norm Sihrer, Water & Sewer - Richard Gallup & Darrell Ronnfeldt, Solid Waste – Frank Schwartz, Street Department – Darrell Ronnfeldt & Richard Gallup, Airport – Darrell Ronnfeldt, City Development & Clean-Up – Lue Anne Keating, Senior Citizens – Larry Eldeen, Cemetery – Eileen Kearney & Richard Thelen, Fire Department – Rich Gruenwald, Finance – Ken Avery & Adam Hansen, City Insurance – Ken Avery & Adam Hansen.

Approval of Bond of Finance Officer – Motion by Sihrer, seconded by Avery to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Newspaper – Motion by Schwartz, seconded by Sihrer to approve *The Redfield Press* as the City of Redfield's official newspaper. Motion carried.

Approve Annual Notice for Property Maintenance, Mowing, & Trees – Motion by Sihrer, seconded by Schwartz to approve the annual notice for property maintenance, mowing, and trees. Motion carried.

2007 Finance Officer School @ Pierre June 13-15, 2007 – Motion by Sihrer, seconded by Avery to approve sending the finance officer and assistant finance officer to Finance Officer School at Pierre on June 13-15 at a cost of \$150. Motion carried.

SD Governmental Human Resource Assoc. Mtg. @ Pierre June 12, 2007 – Motion by Keating, seconded by Ronnfeldt to approve sending the finance officer and assistant finance officer to the SD Governmental Human Resource Association Meeting on June 12th at a cost of \$70. Motion carried.

Follow Up on Notice of Abatements Served – NONE

Parking & Street Cleaning Fines – Gallup explained to the Council the differences in city fines. He would like to make the fine the same amount as snow bird tickets. Hare will proceed with an ordinance.

Set a Public Hearing Date for May 21, 2007 for a Variance application @ 23 W. 7th Avenue – Motion by Schwartz, seconded by Avery to set a public hearing date for May 21, 2007 for a variance application at 23 West 7th Avenue. Motion carried.

Set a Public Hearing Date for May 21, 2007 for a Variance application @ 1326 1st Street East – Motion by Schwartz, seconded by Sihrer to set a public hearing date for May 21, 2007 for a variance at 1326 1st Street East. Motion carried.

Highway Commercial Setback Requirements –The setback requirements for Highway Commercial property currently are: “In the Highway Commercial district there shall be a front yard of not less than a depth of one hundred feet. Each side yard and rear yard shall be no less than twenty-five feet as measured from the outermost edge of the structure. (Ord. 27-85 (part): prior code § 3.0106)”. Hare will look into making applicable changes.

Abatement or Refund of Lot 8, Industrial Park – Hansen received a request from the Spink County Equalization Office to abate Lot 8 because of a numerical error. Motion by Gallup, seconded by Schwartz to approve the abatement of Lot 8 for \$9,019.86. Motion carried.

Approve Summer Street Dept. Help – A discussion was held on the applications that have been received.

City Hall Cash Register – Hansen explained to the Council the different models and versions of registers available, with prices ranging from \$500 to \$3500. Gallup had a question about utility billing being incorporated with the Banyon software. Motion by Schwartz, seconded by Gallup to proceed with the purchase of Banyon Point of Sale Software and applicable hardware. Motion carried.

CMH Agreements – Mayor Sanger read an agreement between CMH and Vantage Health Systems for a contingency agreement for physician placement. Motion by Sihrer, seconded by Ronnfeldt to approve the agreement. Motion carried. Mayor Sanger read a contract between CMH and Dade Behring for preventive maintenance at an annual cost of \$13,000. Motion by Sihrer, seconded by Ronnfeldt to approve the contract. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2007-06 (Investment Policy) was read by Mayor Sanger.

**RESOLUTION 2007-06
INVESTMENT POLICY**

WHEREAS, SDCL 9-22-6 requires the governing body of the City of Redfield to designate the official depositories for municipal funds; and

WHEREAS, the City of Redfield has surplus funds not required for the current operating expenses of the city; and

WHEREAS, these surplus funds should be invested pursuant to an investment policy; and

WHEREAS, it is the obligation of the City to pursue the best interest rates available;

NOW, THEREFORE, BE IT RESOLVED, That Heartland State Bank of Tulare, Farmers State Bank of Turton, Plains Commerce Bank of Conde, American State Bank of Mellette, Mansfield State Bank of Mansfield, Wells Fargo Bank of South Dakota of Redfield, Bank of the West of Redfield, Home Federal Bank of Aberdeen, SD, Great Western Bank of Redfield, Heartland State Bank of Redfield, Turtle Creek Federal Credit Union of Redfield, and SD Public Funds Investment Trust are hereby designated as Depositories of the City of Redfield (hereinafter called the "Depositor") with the authority to accept and receive at any time for the credit of the Depositor deposits by whomsoever made, of funds and other property in whatever form or manner transferred or endorsed, whether made as demand deposits, savings deposits, or time deposits; and that any officer or official of the Depositor be and is hereby authorized to open or cause to be opened one or more accounts with the Depository on such terms, conditions and agreements as the Depository may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.

BE IT FURTHER RESOLVED, that checks, drafts or other orders for the payment, transfer or withdrawal of any of the funds or other property of the Depositor on deposit with the Depositories shall be binding on the Depositor when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any two of the following named individuals: Duane Sanger, Mayor; Adam Hansen, City Finance Officer; Shelly Wipf, Assistant Finance Officer; and the Depository is hereby authorized to pay and charge to the account of the Depositor any such checks, drafts or other orders so signed or authorized, including those payable to the individual order of the person or persons signing or otherwise authorizing the same and including also those payable to the Depository or to any other person for application, or which are actually applied to the payment of any indebtedness owing to the Depository from the person or persons who signed such checks, drafts, or other withdrawal orders or otherwise authorized such withdrawals. In particular, and not in limitation of the foregoing, such persons may authorize payment, transfer or withdraw by oral or telephonic directions to the Depository complying with such rules and regulations relating to such authorization as the Depository may communicate to the Depositor from time to time.

BE IT FURTHER RESOLVED, that the persons so authorized to sign be and are hereby authorized and empowered, on behalf of the Depositor, to transact any and all other business with and through the Depository which such persons at any time deem to be advisable, including, without limiting the generality of the foregoing, authority to purchase certificates of deposit and to enter into deposit agreements, safe deposit agreements, lock box agreements, night depository agreements, freight payment service agreements, payroll service agreements and other electronic data processing service agreements offered by the Depository, and, in reference to any such business, to make any and all agreements and to execute and deliver to the Depository any and all contracts and other writings which such persons may deem to be necessary or desirable.

BE IT FURTHER RESOLVED, that any and all transactions by or on behalf of the Depositor with the Depository prior to the adoption of this resolution be, and the same hereby are, in all respects ratified, approved and confirmed.

BE IT FURTHER RESOLVED that pursuant to the provisions set out in SDCL 4-5-8, the Finance Officer is directed to invest all idle funds in passbook savings accounts, certificates of deposit, or interest-paying money market accounts to earn maximum interest in the Depositories of the City.

BE IT FURTHER RESOLVED that the Finance Officer, when acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this resolution.

BE IT FURTHER RESOLVED, that this resolution shall continue in force until express written notice or its rescission or modification has been made.

Dated this 7th day of May, 2007.

DUANE SANGER, MAYOR

ATTEST:

ADAM L. HANSEN, FINANCE OFFICER

Motion by Gallup, seconded by Schwartz to approve Resolution No. 2007-06. Motion carried on a roll call vote with all members voting "Yes."

Resolution No. 2007-07 (Cemetery Regulations) was read by Hare. Motion by Sihrer, seconded by Kearney to approve Resolution No. 2007-07. Motion carried on a roll call vote with all members voting "Yes."

The First Reading of **Ordinance No. 06-2007** (Re-Zone Mobile Home District to Residential) was read by Mayor Sanger. Motion by Schwartz, seconded by Sihrer to pass the First Reading of Ordinance No. 06-2007. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger gave the **First Reading of Ordinance No. 07-2007** (Dogs). Motion by Sihrer, seconded by Kearney to pass the First Reading of Ordinance No. 07-2007. Hare explained the changes to the Council. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger gave the **First Reading of Ordinance No. 08-2007** (Redfield). Motion by Schwartz, seconded by Sihrer to pass the First Reading of Ordinance No. 08-2007. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger informed the Council on the property at 1025 3rd Street West. The owner has gone through the variance process, but still had some concerns and questions. The property owner would like to construct the building in line with the other properties facing 3rd Street West. Motion by Gallup, seconded by Schwartz to bring the building west 5 feet and south 3 feet. Motion carried.

COUNCIL MEMBER REPORTS:

Avery commented on the poor condition of the street at the intersection of 7th Avenue and 1st Street West.

Ronfeldt had a concern about Main Street north of the Carnegie Library. A property located at 9 East 4th Avenue is having a problem with erosion, and he was concerned about the road having the same problem. Ronfeldt talked about closing the road until an engineering firm can make sure it is safe to drive on. It was the consensus of the Council this was a good idea and should be closed until further notice.

Gallup was concerned about campers parked on the streets for prolonged time periods.

Schwartz inquired about extending free dumping until the end of May. It was the consensus of the Council to extend free dumping through May 31st.

OTHER BUSINESS:

Mayor Sanger informed the Council on a residential sewer that backed up into the residence at 1516 Main Street on April 20, 2007. The owner would like to know if the City would reimburse her for the cost of unplugging the sewer. Motion by Sihrer, seconded by Avery to pay half the \$318 bill. Motion carried with Gallup dissenting.

Mayor Sanger read a report he had received from the Depot.

Mayor Sanger received a request from Linda Keller to attend the 2007 library Training Institute. She has received a scholarship to pay for tuition fees. Motion by Keating, seconded by Sihrer to approve Keller to attend. Motion carried. Motion by Keating, seconded by Sihrer to pay Northern State University \$206.90 for lodging. Motion carried.

There being no further business, meeting was adjourned at 9:44 PM.

Duane Sanger
Mayor

Finance Officer
Adam L. Hansen

Recorder: Adam Hansen