

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

September 17, 2007  
7:00 PM

The City Council met in regular session at City Hall on Monday, September 17, 2007 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney James Hare.

STAFF PRESENT: Adam L. Hansen

VISITORS: Rita Kelsey, Sheila Hansen, Tonja Jungwirth, Scott & Kate Hartung, and Hugh Mack

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Eldeen to amend the agenda to add bid openings for the (5) Depot Projects. Motion carried.

MINUTES: Motion by Keating, seconded by Eldeen to approve the September 4, 2007 minutes. Motion carried.

REPORTS:

SHERIFF'S OFFICE REPORT: The Sheriff's Office Activity Report for the month of August 2007 was read by Mayor Sanger. Motion by Sihrer, seconded by Avery to accept and place the report on file. Motion carried.

PARK & RECREATION REPORT: Motion by Sihrer, seconded by Avery to approve the Park & Recreation Minutes dated August 13 & 15, 2007. Various issues were discussed. Motion carried.

BUILDING PERMITS: The August 2007 Building Permits were distributed, accepted as presented, and placed on file.

SENIOR CITIZENS REPORT: Motion by Eldeen, seconded by Kearney to accept the September 7, 2007 minutes and place on file. Motion carried. A donation from Golden Living Center was discussed.

BID OPENINGS AND AWARDS:

A bid opening was held at City Hall on September 17 for the Depot Project. The City received the following bids: Depot Project #1 (free-standing wooden shelving units): no bids received; Depot Project #2 (electrical outlets & ceiling lights): no bids received; Depot Project #3 (Theater crowd control posts): 1 bid received from Burdick Bros. for \$1014.30;

Depot Project #4 (Media equipment center): 1 bid received from Taylor Construction for \$2550; Depot Project #5 (archival quality storage containers): no bids received. Motion by Gallup, seconded by Schwartz to accept the bids from Burdick Bros. for Depot Project #3 for \$1,014.30, and Taylor Construction for Depot Project #4 for \$2,550. Motion carried.

VISITORS:

**Redfield Soccer Association** – Hugh Mack, representing the Redfield Soccer Association, appeared before the Council to update the Council on future plans for the soccer complex. Mack asked if the City would help level the land just west of the new Prairie Winds Estates development for the new soccer fields. The Soccer Association would like to plant grass this fall. Motion by Ronnfeldt, seconded by Kearny to have Supt. Haider assist with moving and leveling dirt at the new soccer fields. Motion carried.

Exit: Kelsey, Hansen, Jungwirth, and Hartung's @ 7:35 pm

PUBLIC HEARINGS:

**Temporary Malt Beverage License #03-2007** - Mayor Sanger opened the public hearing at 7:36 pm on the application for temporary malt beverage license #03-2007 for October 20, 2007 for the Knights of Columbus. Hugh Mack, representing the Knights of Columbus, explained the activities for the evening and testified in favor of granting the temporary license. The hearing was declared closed at 7:38 pm. Motion by Eldeen, seconded by Schwartz to approve temporary Malt Beverage License #03-2007. Motion carried.

Exit: Mack @ 7:38 pm

OLD BUSINESS:

**Notice of Abatements Served** – Various properties and trimming boulevard trees was discussed.

NEW BUSINESS:

**Approve Part-Time Temporary Help** - Motion by Sihrer, seconded by Ronnfeldt to approve hiring Richard Boub for part-time temporary help watering flowers @ \$8.00/hour. Motion carried.

**2007 Fall Free Dumping** - Motion by Schwartz, seconded by Eldeen to set the annual free dumping period for October 2, 2007 through October 30, 2007. Motion carried.

**Annual Cemetery Decoration Notice** - Motion by Gallup, seconded by Schwartz to approve the annual cemetery decoration notice. All decorations must be removed by October 1, 2007. Motion carried.

**Tree Trimming Notice** - Motion by Gallup, seconded by Schwartz to approve the tree trimming notice. Motion carried.

**Set a Public Hearing Date for October 15, 2007 for a Variance Application** - Motion by Gallup, seconded by Schwartz to set a public hearing date for October 15, 2007 for the property located at 226 6<sup>th</sup> Avenue East. Motion carried.

**M & M Slide Pro - 2007 Water Slide Agreement** – Motion by Schwartz, seconded by Kearney to approve the annual water slide agreement with M & M Slide Pro at a rate of \$1450 to be paid upon completion of the maintenance and repair of the water slide. Motion carried.

**Deadwood Grant** - Mayor Sanger informed the Council that the City did not receive a grant in the latest round of funding, but would like to reapply for the next round of funding that has a deadline of Oct 1<sup>st</sup>. NECOG is preparing the grant application. Motion by Schwartz, seconded by Sihrer to reapply for the grant. Motion carried.

**Bleacher Community Proposal** - Mayor Sanger informed the Council that he had received a request for funding new bleachers. The new bleachers will be portable and easy to move. The City will contribute \$2,500, Spink County will contribute \$2,500 and Redfield Public School will contribute \$5,000. Motion by Ronnfeldt, seconded by Schwartz to contribute \$2,500 to the bleachers contingent upon contributions from Spink County and Redfield Public School. Motion carried.

**Change Order No. 1 – Carnegie Library Addition** – Motion by Sihrer, seconded by Schwartz to approve Change Order No. 1 to Gray Construction for a \$13,594 increase for the Carnegie Library Addition to add a structural footing, masonry wall and change steel opening lintel at the existing east field stone foundation wall for added structural existing building support. Motion carried.

**Recreation Contracts** – Motion by Sihrer, seconded by Avery to approve the summer 2007 recreation contracts for baseball & softball umpires for a total of \$1011.00. Motion carried.

**ORDINANCES AND RESOLUTIONS:**

Hansen gave the Second Reading of **Ordinance No. 09-2007** (2008 Appropriations).

**ORDINANCE NO. 09-2007**

**2008 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2008.

	2008 General Fund	2nd Penny Sales Tax	Ind. Library DEV Addition	Main St/6th Ave
410 General Government				
411 Legislature	\$ 112,745			
411.5 Contingency	\$ 30,000			
412 Executive	\$ 13,200			
413 Elections	\$ 500			
414.1 City Attorney	\$15,175			
414.7 Financial Admin	\$64,590	79,765		

419.2 General Gov. Bldgs	\$ 33,410		
Total General Gov.	\$269,620		
420 Public Safety			
421 Police	\$240,000		
422 Fire	\$ 59,750		
Total Public Safety	\$299,750		
430 Public Works			
431 Street Department	\$511,660		1,224,090
435 Airport	\$ 58,025		
437 Cemetery	\$ 43,015		
Total Public Works	\$612,700		\$1,224,090
440 Health & Welfare			
441.1 Code Enforcement Officer	55,110		
441.2 Rabies & Animal Control	\$ 3,350		
441.3 West Nile Control	\$18,880		
Total Health & Welfare	\$77,340		
450 Culture and Recreation			
451 Recreation	\$124,760		
45140 Senior Citizens	\$ 52,335		
452 Parks	\$ 33,115		
453 Swimming Pool	\$359,340		
455 Library	\$157,330		\$614,000
457 Historic Preservation	\$ 15,000		
Total Culture and Recreation	\$741,880		\$614,000
460 Conservation and Development			
465 Economic Development	\$68,750		
465.3 Promoting the City			
Total Conservation & Develop.	\$68,750		
470 Debt Service			
471 Principal	\$18,345		
472 Interest	\$ 1,808		
Total Debt Service	\$20,153		
TOTAL 2008 APPROPRIATIONS	\$2,090,193		\$614,000 1,224,090

Capital Accumulations				
Res#98-13 Fire Dept Eq Res.	\$ 2,600			
Res#2003-12 Fire Truck Res.	\$50,000			
Res#2006-22 Park Dept Res.	\$ 3,500			
Res#2007-10 Res for Hvy Eq.	\$25,000			
Total Appr. & Accum.	\$2,171,293		\$614,000	\$1,224,090
Inc. in Unreserved Fund Bal.		\$6000	\$500	
<b>Total</b>	<b>\$2,171,293</b>	<b>\$6,000</b>	<b>\$500</b>	<b>\$614,000 \$1,224,090</b>

REVENUES	
CASH APPLIED	\$200,030
310 TAXES:	
311 General Property Taxes	\$903,700
313 Gen. Sales & Use Taxes	\$720,000
319 Pen & Int., Del. Taxes	\$ 2,000
Sub-Total Taxes	\$1,625,700
320-Licenses and Permits:	
Video Lottery License	\$ 1,450
Alcoholic Beverage Licenses	\$ 8,000
Animal Licenses	\$ 1,000
Building Permits	\$ 2,500

Other Licenses	\$	250		
Subtotal Lic. and Permits	\$	13,200		
330-Intergovernmental Revenue:				
331 Federal Grants	\$	36,000	\$296,910	244,600
334 State Grants	\$	19,300		\$20,000
335 State Share Revenue				
335.01 Bank Franchise Tax	\$	2,300		
335.02 Mot. Veh. Comm Prorate	\$	4,200		
335.03 Liquor Tax Reversion	\$	15,500		
335.04 Mot. Veh. Licenses (5%)	\$	9,750		
335.08 Local Govt Hiwy & Brdg	\$	33,000		
335.20 Other	\$	300		
338 County Share Revenue				
338.01 County Road Tax (25%)	\$	5,180		
338.02 County HBR Tax (25%)	\$	2,770		
338.03 County Wheel Tax	\$	200		
Sub-Total Intergov. Rev.	\$	128,500	\$296,910	\$264,600
340-Charges for Goods and Services:				
340 Chgs for Goods & Svics	\$	3,000		
341 General Govt-Zoning Fees	\$	125		
342.02 Spc Fire Prot. (SDDC Fire)	\$	2,600		
343 Highways & Streets				
346 Culture & Recreation				
346.02 Pool Fees	\$	14,200		
346.03 Recreation Programs	\$	7,750		
348 Cemetery	\$	12,000		
349 Other (Airport)	\$	800		
Subtotal Chgs for Goods & Svc	\$	40,475		
350-Fine and Forfeitures:				
351 Court Fines & Costs	\$	1,000		
352 Animal Control Fines	\$	1,000		
354 Library	\$	700		
359 Other Fines	\$	300		
Subtotal Fines & Forfeitures:	\$	3,000		
360-Miscellaneous Revenue:				
361 Investment Earnings	\$	55,000		
362 Rentals	\$	8,000	\$500	
363 Special Assessments	\$	7,700	\$6,000	
367 Cont. & Donations	\$	28,000		
369 Other	\$	1,800		
36901 Cable TV Franchise	\$	13,800		
381 Sale of Supp. (Apt Fuel)	\$	5,000		
Subtotal Misc. Revenue	\$	119,300	\$6,000	\$500
390-Other Sources:				
391.01 Transfer In (Interest)	\$	36,088		
391.01 Transfer In			\$317,090	\$68,735
391.24 Other Bonds Issued (Water)				\$890755
391.03 Sale of Mun. Property	\$	5,000		
Sub-Total Other Sources	\$	41,088	\$500	\$614000 8959490
TOTAL MEANS OF FINANCE	\$	2,171,293	\$6,000	\$500\$614000 1224090

	3 <sup>rd</sup> Penny	Permanent Funds	Governmental
	Sales Tax	Cemetery Library	Park Rec
450 Cul. & Rec.			
451 Recreation			\$1000
452 Parks			\$500

455 Library					
457 Historic Pres.	\$30,010				
Total Cul. & Rec.	\$30,010			\$500	\$1000
460 Consv. & Dev.					
465.3 Pmt City	\$28,790				
Total Consv. & Dev	\$28,790				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550		\$8,600		\$13 375
Total 2008 App.	\$ 60,350		\$8,600		\$513 1375
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,400			\$500
TOTAL	\$ 60,350	\$3,400	\$8,600	\$1,013	\$1375

## REVENUES

CASH APPLIED	\$13,300		\$6,350		
310 Taxes					
313 General Sales & Use Txs	\$45,000				
Subtotal Taxes	\$45,000				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$ 500		\$500		
348 Cemetery		\$3400			
Subtotal Chgs for Gds & Svcs.	\$ 500	\$3400	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$ 1,550		\$1,500	\$13	\$375
367 Contr & Donat.			\$ 250	\$1000	\$1000
Subtotal Misc. Rev.	\$ 1,550		\$1,750	\$1,013	1375
390 Other Sources					
391.01 Tran In					
391.240t Bds (H2O)					
Total Means of Fin	\$60,350	\$3,400	\$8,600	\$1,013	\$1,375

## PROPRIETARY FUNDS

	2008	2008	2008
	Water	Sewer	Landfill
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$240,000	\$370,000	\$160,000
Estimated Revenue	\$405,900	\$162,200	\$165,400
TOTAL ESTIMATED RETAINED EARN	\$645,900	\$532,200	\$325,400
Less Appropriations	\$482,940	\$239,630	\$181,050
ESTIMATED SURPLUS	\$162,960	\$292,570	\$144,350
Less Est. Surplus Retained	\$148,810	\$232,370	\$ 39,350
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	\$ 14,150	\$60,200	\$105,000

## SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES \$867,071

FOR INTEREST & DEBT SERVICE FUNDS \$ 20,153

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$26,650.00
Senior Citizens Director	\$30,131.00
Municipal Finance Officer	\$34,908.00
Working Superintendent	\$15.53
Librarian 1	\$13.05
Librarian 2	\$10.34
Assistant Finance Officer	\$13.79
Administrative Assistant	\$12.15

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$13.85
Class 6	\$14.65

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues

Inpatient-Hospital	\$1,504,796
Outpatient-Hospital	\$4,000,790
Emergency	\$ 752,349
Swing Bed	\$1,274,600
Home Health "	\$ 50,183
Social Service	\$ 196,160
Ambulance	\$ 246,034
Sunset Court	\$
Clinic "	<u>\$1,384,470</u>
Total Patient Revenues	\$9,409,382
Less Discounts-Patient Revenue	\$(1,713,146)
Clinic Discounts/(Premium)	<u>\$ (107,057)</u>
Net Patient Service Revenues	\$7,589,179
Other Operating Revenues	\$26,182
Non-Operating Revenues	<u>\$45,550</u>
Total Other Operating Revenues	\$ 71,732
TOTAL OPERATING REVENUES	<u>\$7,660,911</u>

OPERATING EXPENSES:

Salaries & Wages	\$2,940,065
Employee Benefits	\$1,284,862
Administrative	\$ 186,368
Other	\$1,530,410
Clinic	\$1,621,013
Prov.Bad Debt (Net)	<u>\$ 124,800</u>
Total Operating Expense	<u>\$7,687,518</u>
EXCESS REVENUE OVER EXPENSES-Hospital	\$ (26,607)
Grant Funds	<u>\$ 50,000</u>
EXCESS REVENUE OVER EXPENSES	<u>\$ 23,393</u>

CAPITAL ASSET FUNDS BUDGET

Physical Therapy-Equipment	\$	47,000
Radiology Ultrasound & Mammography	\$	140,000
Laundry-New Large Washing Machine	\$	8,500
Medical Records-Electronic Records	\$	50,000
Emergency-Eicu	\$	89,000
Emergency-Treatment Room/Amb Surg.	\$	25,000
Dietary-Appiances	\$	14,500
Administration-Meditech Conversion	\$	100,000
Administration-Remodel and Addition	\$5,000,000	
Administration-Half-ton Truck	\$	20,000
Administration-Copy Machine	\$	20,000
Housekeeping-Cleaning & Polish Equ	\$	5,000
CSR-Self Contained Sterilizer	\$	15,000
CSR-Anesthesia Machine	\$	45,000
Ambulance-2 Defibrillators	\$	25,000
Ambulance-Hydraulic Patient Lift Ct	\$	10,000
Lab-Triage Meter	\$	5,000
Lab-Microscopes	\$	5,000
		<u>\$5,624,000</u>

Duane Sanger, Mayor

ATTEST:

Adam Hansen, Finance Officer

Motion by Gallup, seconded by Sihrer to adopt Ordinance No. 09-2007. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger gave the First Reading of **Ordinance No. 10-2007** (Mayor & Council Salaries). Motion by Kearney, seconded by Schwartz to pass the First Reading of Ordinance No. 10-2007. Motion carried on a roll call vote with all members voting "Yes."

**Resolution No. 2007-10** (Heavy Equipment) was read by Mayor Sanger.

**RESOLUTION NO. 2007-10**

**WHEREAS**, the City of Redfield Street Department desires to purchase a loader, a motor grader, a snow thrower, or a backhoe;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Redfield will establish a Street Dept. Heavy Equipment Reserve Fund for the purpose of paying the cost of a loader and/or a motor grader and/or a snow thrower and/or a backhoe. The Street Dept. Heavy Equipment Reserve Fund will be established in 2007 with a fund transfer from the General Fund Loader and Grader Reserve Fund for \$75,000. Each year for 3 years, including the year 2007, the Street Dept. Heavy Equipment Reserve Fund will receive the amount of \$25,000 for a total amount of \$150,000.

Dated this 17th day of September 2007.

Duane Sanger, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

Motion by Ronnfeldt, seconded by Sihrer to approve Resolution No. 2007-10. Motion carried on a roll call vote with all members voting "Yes."

Hare gave the First Reading of **Ordinance No. 11-2007** (Number of Pets Limited). Motion by Ronnfeldt, seconded by Sihrer to pass the First Reading of Ordinance No. 11-2007. Motion carried on a roll call vote with all members voting "Yes."

Hare gave the First Reading of **Ordinance No. 12-2007** (Number of Dogs). Motion by Schwartz, seconded by Sihrer to pass the First Reading of Ordinance No. 12-2007. Motion carried on a roll call vote with all members voting "Yes."

Hare gave the First Reading of **Ordinance No. 13-2007** (Number of Cats). Motion by Schwartz, seconded by Sihrer to pass the First Reading of Ordinance No. 13-2007. Motion carried on a roll call vote with all members voting "Yes."

Hare gave the First Reading of **Ordinance No. 14-2007** (Failure to License Cats). Motion by Kearney, seconded by Schwartz to pass the First Reading of Ordinance No. 14-2007. Motion carried on a roll call vote with all members voting "Yes."

#### INFORMATION AND DISCUSSION ITEMS:

Hansen informed the Council on a request to waive an NSF check charge fee. Motion by Kearney, seconded Gallup to charge the NSF fee for the check in question. Motion carried.

Mayor Sanger informed the council on Northern Electric's annual meeting at 5 pm on Sep. 19 at RHS.

Mayor Sanger read a letter from the DOT about the U.S. Hwy. 212 west road project stating they were taking the information the City of Redfield submitted into consideration about moving up the start date of the project.

Mayor Sanger informed the Council that a letter has been sent to the Army Corps of Engineers regarding the eroded embankment by north Main Street.

Mayor Sanger read a letter from the Baseball Association thanking the City for their help at the Centennial Park ball diamond. The Association also sent a \$2,000 donation to the City for baseball equipment. The City would like to thank the Baseball Association for their kind gesture.

Mayor Sanger informed the Council that Dr. Clay Yeoman donated an 1883 picture of the City of Redfield to City Hall. The City would like to thank Dr. Yeoman for his kind gesture.

#### COUNCIL MEMBER REPORTS:

Avery received a complaint about a barking dog. In addition, a speed limit sign has broken off on 7th Avenue and needs to be replaced.

Ronnfeldt informed the Council that Supt. Haider purchased a 1993 Case tractor at the state surplus auction. Ronnfeldt also commented that he thought the City should proceed with the purchase of a new front end-loader. Motion by Ronnfeldt, seconded by Sihrer to place an order to Titan Machinery for a new front-end loader. Motion carried.

Kearney has received concerns about drainage issues by Redfield Lake.

Gallup would like to paint the water tower yet this fall and the City will need to advertise for bids with a bid opening of October 12, 2007. Motion by Gallup, seconded by Sihrer to advertise for bids for painting the water tower. Motion carried.

PAY CLAIMS:

City Prepaid	\$5,894.60
City Unpaid	\$156,375.56
Hospital & Clinic Prepaid	\$48,712.11
Hospital & Clinic Unpaid	\$108,033.16
Additional Claims:	

Motion by Schwartz, seconded by Sihrer to pay the above claims with the addition of Bradeen Auction Inc. for \$6,250 for the 1993 Case tractor. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:52 PM.

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Duane Sanger  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen