

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

April 21, 2008

7:00 PM

The City Council met in regular session at City Hall on Monday, April 21, 2008 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney Paul Gillette

STAFF PRESENT: Adam Hansen

VISITORS: Terry DeJong & Robin Flint @ 7:05 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Kearney to amend the agenda to add Resolution #2008-08, 2008-09, Ordinance #02-2008, Redfield brochures, and the Swap Meet. Motion carried.

MINUTES: Motion by Eldeen, seconded by Avery to approve the March 21, 2008 special meeting minutes. Motion carried. Motion by Gallup, seconded by Eldeen to approve the April 7, 2008 minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. There was a fire on April 7, 2008 at 6:55 AM at 10th Avenue East. A grass fire was caused by an unknown source. 22 firefighters were on duty for one hour for a total of \$220.00. Motion by Gallup, seconded by Schwartz to approve the report for payment and place on file. Motion carried.

HOSPITAL REPORT: Motion by Schwartz, seconded by Sihrer to accept the Community Memorial Hospital and Clinic Board Minutes dated April 16, 2008, and place on file. DeJong informed the Council that no bids were received for Phase 1 of the construction project. Motion carried.

SHERIFF'S OFFICE REPORT: The Sheriff's Office March Expense and Budget Report was read by Mayor Sanger. Motion by Sihrer, seconded by Ronnfeldt to accept and place the report on file. Motion carried.

FINANCE REPORT: Hansen presented the March 2008 Treasurer's and Salaries Report, and the Comparison of General Fund Revenue to 2007 and 2006. Motion by Gallup, seconded by Schwartz to accept and place the report on file. Motion carried.

TOURISM REPORT: Mayor Sanger read the March 2008 tourism report to the Council.

BID OPENINGS AND AWARDS:

Carnegie Library Shelving Bids: Keating explained that none of the bids met specifications. The shelves will have to be re-bid. New bids will be taken until May 12, 2008 at which time the bids will be

opened and considered at City Hall at 10:30 am. Motion by Keating, seconded by Avery to reject all bids and re-bid the project. Motion carried.

VISITORS:

Terry DeJong – CMH Administrator DeJong appeared before the Council and informed them that Jennifer Sietsema from NECOG will attend the May 5th City Council meeting to conduct a needs assessment for the CMH CDBG grant.

OLD BUSINESS:

Notice of Abatements Served – Various properties were discussed.

NEW BUSINESS:

2008-2009 Tree Stump Removal Quotes – One quote was received from Stumps R Us of Mellette, SD in the amount of \$25 per stump. Motion by Gallup, seconded by Sihrer to accept the 2008 - 2009 tree stump removal quote from Stumps R Us in the amount of \$25 per stump. The 2008-2009 contract begins May 1, 2008 through April 30, 2009. Motion carried.

Sewer Hole @ 6th Street East – Gallup had a concern about an open sewer hole at a property on 6th Street East. City Attorney Gillette will send the homeowner a letter regarding the issue.

2007 Annual Report – Hansen presented the 2007 Annual Report for the Council's approval. Motion by Gallup, seconded by Eldeen to accept the 2007 Annual Report and place on file. Motion carried.

Park Caretaker Position – Sanger read a letter of resignation from Lindsey Binger for the park caretaker position. Motion by Sihrer, seconded by Schwartz to accept the letter of resignation and hire Sam Domke as park caretaker @ \$8.00/hour and hire Connor Skaare as ball diamond caretaker @ \$8.50/hour. Motion carried.

CMH Loan Agreement – DeJong explained that the CMH Board met with all local banks regarding funding for Phase 1 of the CMH Addition. Bank of the West had the best offer at 3.5% for five years for \$500,000. Gillette said he had reviewed the primary documents and will present Resolution #2008-09 for approval.

Lifeguard Awareness Workshop – Motion by Sihrer, seconded by Keating to send Parks & Recreation Director Albrecht to the 2008 Lifeguard Awareness Workshop in Sioux Falls on May 17th at a cost of \$15. Motion carried.

Armory Wedding Dance (Hagman/Harford) – Hansen received a written request from Jana Hagman to host a wedding dance at the Armory on June 14, 2008. Hagman also requested permission to serve beer (malt-beverages) on site. Motion by Schwartz, seconded by Keating to allow Hagman permission to use the Armory for a wedding dance and to serve malt-beverages provided that she sign a hold harmless agreement, provide proof and file with the City Finance Officer event insurance and make sure proper security is in place to monitor the dance. Motion carried.

Approve 2008 Business License – Motion by Schwartz, seconded by Eldeen to approve a 2008 Business License for Vrooman Tree Trimming and/or Removal contingent on receiving proof of liability insurance. Motion carried.

Set Public Hearing Date for 2008-09 Malt Beverage License Renewals for 5-19-08 – Motion by Schwartz, seconded by Eldeen to set a public hearing date for May 19, 2008 for the 2008-09 Malt-Beverage License Renewals. Motion carried.

Surplus Fire Dept. computer monitor – Motion by Gallup, seconded by Schwartz to surplus one computer monitor as it is unfit for the purpose intended and valued at less than \$300. Motion carried.

Pay Request – Olson Construction – Sanger received Change Order #3, Certificate of Final Completion, and Pay Request #4 Final. Motion by Gallup, seconded by Sihrer to approve Change Order #3 for \$0 and the Certificate of Final Completion. Motion by Gallup, seconded by Schwartz to approve Pay Request No.4 Final to Olson Construction in the amount of \$32,325.96. Motion carried on a roll call vote with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

Resolution No. 2008-07 (CMH Funding Reimbursement) was read by Mayor Sanger.

**RESOLUTION #2008-07
CMH FUNDING REIMBURSEMENT**

WHEREAS, the City of Redfield intends to construct a new hospital addition and remodel of present facilities (the “Improvements”) and incur costs with respect thereto; and

WHEREAS, the City of Redfield intends to issue and or reimburse itself through the tax-exempt debt pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$6,400,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which the expenditure is paid off within 60 days of the expenditure.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. That the City of Redfield declares its official intent to reimburse the expenditures with proceeds of a debt issue made on or after 60 days prior to the date of this resolution.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the Improvements.
3. The maximum principal amount of debt and cost of the project expected to be issued for reimbursement is not to exceed \$6,400,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 21st Day of April 2008.

Duane Sanger
Mayor

ATTEST:

(seal)

Adam L. Hansen
Finance Officer

Motion by Ronnfeldt, seconded by Schwartz to approve Resolution No. 2008-07. Motion carried on a roll call vote with all members voting "Yes."

Resolution No. 2008-08 (CMH CDBG Expansion Grant) was read by Mayor Sanger.

RESOLUTION #08-2008
Authorizing Community Development Block Grant Application
to Assist In the Community Memorial Hospital Expansion Project

WHEREAS, the City of Redfield proposes to execute an application for \$500,000 Community Development Block Grant funds to help fund the Community Memorial Hospital Expansion Project; and

WHEREAS, the City of Redfield is eligible for Federal assistance for the proposed project; and

WHEREAS, with the submission of the Community Development Block Grant application, the City of Redfield assures and certifies that all Community Development Block Grant program requirements will be fulfilled; and

WHEREAS, the City of Redfield will hold the required public hearing on Monday, May 5th, 2008, for the Community Development Block Grant; and

WHEREAS, the City of Redfield is required to designate a certifying officer for the purpose of signing documents pertaining to this grant; and

WHEREAS, the City of Redfield is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

NOW, THEREOFRE BE IT RESOLVED, that the Mayor of the City of Redfield, will be authorized to execute the Community Development Block Grant application for the City of Redfield; and

AND BE IT FURTHER RESOLVED, that the Mayor of the City of Redfield, be hereby designated as the City's certifying officer for the purpose of signing correspondence, pay requests, and other required documents;

AND BE IT FURTHER RESOLVED, that the Mayor of the City of Redfield, be hereby designated as the City's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

Signed this 21st day of April, 2008

Duane Sanger, Mayor

Attest:

Adam Hansen, Finance Officer

Motion by Ronnfeldt, seconded by Schwartz to approve Resolution No. 2008-08. Motion carried on a roll call vote with all members voting "Yes."

Resolution No. 2008-09 (CMH Loan For Construction Project) was read by Mayor Sanger.

**RESOLUTION #2008-09
CMH LOAN FOR CONSTRUCTION PROJECT**

WHEREAS, the City of Redfield desires to authorize Community Memorial Hospital to borrow \$500,000.00 to be utilized in the hospital construction project;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Redfield City Council that the Mayor and City Finance Officer be authorized to borrow from Bank of the West, Redfield, South Dakota, up to, but not more than, \$500,000.00 from the Community Memorial Hospital building project.

Dated this 21st Day of April 2008.

Duane Sanger
Mayor

ATTEST:
(seal)

Adam L. Hansen
Finance Officer

Motion by Schwartz, seconded by Ronnfeldt to approve Resolution No. 2008-09. Motion carried on a roll call vote with all members voting "Yes."

Set Public Hearing Date for May 5, 2008 for Public Comments on the CDBG Grant for CMH - Motion by Gallup, seconded by Sihrer to set a public hearing date for May 5, 2008 for Public Comments on the CDBG Grant for CMH. Motion carried.

Mayor Sanger gave the Second Reading of **Ordinance No. 01-2008** (CMH Board Compensation).

**ORDINANCE NO. 01-2008
AN ORDINANCE AMENDING SECTION 2.36.040 Community Hospital Compensation**

Section 2.36.040 Community Hospital Compensation of the Redfield Municipal Code is amended to read as follows:

2.36.040 Compensation.

All members appointed to serve on the hospital board of trustees shall receive compensation of one hundred dollars per regular meeting and twenty five dollars for each special meeting to be paid from the hospital funds. In addition, board members will be compensated for expenses accrued due to board of trustee or city council authorized travel outside the city in fulfilling the obligations of their appointed duties. The expenses shall be reimbursed on the basis of actual proof of personal expenses accrued due to and during such authorized travel. (Ord. 8-01 (part))

Dated this 21st day of April, 2008.

DUANE SANGER, MAYOR

ATTEST:
ADAM L. HANSEN, FINANCE OFFICER

Motion by Ronnfeldt, seconded by Sihrer to adopt Ordinance No. 01-2008. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger explained **Ordinance No. 02-2008** (Overtime Parking Extended). Motion by Gallup, seconded by Schwartz to table Ordinance No. 02-2008 until the May 5th Council meeting. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger circulated a thank you note from the Ralph Corkins family.

Mayor Sanger read a letter from the DENR congratulating the City wastewater facility on receiving two awards. The City of Redfield is also eligible for applying for a Region 8 Wastewater Award and Gallup would like the City to apply.

Sanger informed the Council the Main Street/6TH Avenue Project should be let for bids by the 1st of May and the curb and gutter project by the end of May.

COUNCIL MEMBER REPORTS:

Avery had a concern about sinkholes forming in a number of yards around town. The code enforcement officer will research the matter.

Sihrer has been in contact with Gene Murphy from Architecture Automated, Inc. of Sioux Falls and he will be here on Thursday to look at the swimming pool.

Gallup informed the Council that the water line from the City's west well to the pool has been finished.

Schwartz would like to have the restricted use rubble site soil-tested this spring.

City attorney Gillette received a request from CMH Administrator DeJong for CMH to be billed directly for legal fees pertaining to the CMH Expansion project. Motion by Schwartz, seconded by Sihrer to approve the request. Motion carried.

PAY CLAIMS:

City Prepaid	\$8,450.53
City Unpaid	\$34,870.20
Hospital & Clinic Prepaid	\$81,287.22
Hospital & Clinic Unpaid	\$94,556.62
Additional Claims:	

Motion by Sihrer, seconded by Avery to pay the above claims with the exception of \$174.71 to Best Business Products. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Mayor Sanger received an inquiry about a sewer backup at 415 Main Street. The property owner wondered if the City would pay for the cleanup. Hansen will check into the situation.

Brochures & Swap Meet – Motion by Keating, seconded by Avery to order 5,000 copies of the Depot brochure and 5,000 copies of Historic Places of Redfield Brochure, and to send Maddox and Sattler to the swap meet in Watertown on May 20, 2008. Motion carried.

Motion by Kearney, seconded by Sihrer to go into executive session at 9:02 pm to discuss personnel matters.

Motion by Sihrer, seconded by Schwartz, to exit executive session at 9:10 pm. No action was taken.

There being no further business, meeting was adjourned at 9:11 PM.

Duane Sanger
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen