

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

March 17, 2008  
7:00 PM

The City Council met in regular session at City Hall on Monday, March 17, 2008 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt @ 7:02, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorneys James Hare and Paul Gillette

STAFF PRESENT: Adam L. Hansen

VISITORS: Ron Pollock, Ruth Anderson, Rob Stephenson, Jay Whitley, Jim Millar, Ruth Swanson, Kenny Swanson, Robin Flint, Craig Johnson @ 7:03 pm, Karen Stephenson @ 7:07 pm, Terry Downing @ 7:12 pm, Terry DeJong @ 7:17 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Schwartz, seconded by Kearney to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Schwartz, seconded by Avery to approve the March 3, 2008 minutes with the change in the Council Members Report (Eldeen) to read "addition of two drop inlets; one between the 1300 and 1400-block on South Main Street and one between the 800 and 900-block on 3<sup>rd</sup> St E." The Turtle Creek Embankment study was discussed. Motion carried.

REPORTS:

PARK & RECREATION REPORT: Motion by Sihrer, seconded by Eldeen to approve the Park & Recreation Minutes dated February 13, 2008. Gallup and Eldeen questioned if an architect is needed for the pool and bathhouse. This will be checked into. Motion carried.

SENIOR CITIZENS REPORT: Motion by Eldeen, seconded by Schwartz to accept the Senior Center Minutes dated March 5, 2008 that were distributed and place on file as presented.

BUILDING PERMITS: The February 2008 Building Permits were distributed, accepted as presented, and placed on file.

VISITORS:

**Terry Downing – 2008 VFW Baseball Tournament:** Downing appeared before the Council to inform them that Redfield has been awarded the bid for the 2008 State A VFW Teeners Baseball Tournament the weekend of August 8-10, 2008. The VFW will form a committee headed by Tom Leinen to be in charge of the tournament. Downing discussed the need and availability for lodging during the tournament. Downing also commended Parks Director Albrecht for her help with this project.

**Craig Johnson – Economic Development:** Johnson appeared before the Council to give an update on various economic development projects throughout Redfield.

**Terry DeJong – CMH:** DeJong appeared before the Council to give an update on phase one of the Construction project at CMH. The estimate for the elevator is \$300,000. The total cost of phase one will be around \$500,000. DeJong mentioned that all local banks are interested in financing phase one. CMH is in the process of submitting their USDA loan package for approval, and it will take a minimum of six weeks to hear a response. Progress is being made on the other three planning phases.

DeJong was asked to give his opinion on the change in the by-laws pertaining to CMH Board term limits. He said the issue comes up every year. Being on the board is a thankless job, but requires a lot of work and knowledge. He mentioned that board members need six years to come up to speed on issues at the hospital and that a diverse board is a key to success. DeJong stated that the feeling of the CMH board is that an additional term is needed, and he agrees with them.

Exit: Downing @ 7:30 pm

PUBLIC HEARINGS:

**Redfield Lift Station O.L. 1 Plat** - Mayor Sanger opened the public hearing at 7:31pm on the Redfield Lift Station O.L. 1 Plat. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:32 pm. Motion by Gallup, seconded by Sihrer to approve Resolution 2008-04. Motion carried on a roll call vote with all members voting “Yes.”

**RESOLUTION 2008-04**  
**Plat: Redfield Lift Station Outlot 1**

BE IT RESOLVED by the City Council of Redfield, South Dakota, that the plat showing “Redfield Lift Station Outlot 1 Addition in the Redfield Lift Station Outlot 1 in the SW 1/4 of Section 2 and NW 1/4 of Section 11 all in township 116 North, Range 64 West of the 5<sup>th</sup> P.M, Spink County, South Dakota,” having been examined, is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Dated this 17th day of March 2008.

Duane Sanger, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

**2008 Curb & Gutter-** Mayor Sanger opened the public hearing on the 2008 Curb & Gutter project in the City of Redfield at 7:33 pm. Rob Stephenson had a question on property lines where curb & gutter is located. Stephenson wondered if any other options were explored such as grinding the surface of the street down to the existing gutter. Gallup informed the group that the curb and gutter is being repaired so it is all uniform and will drain properly on the entire block. Gallup mentioned that the contractor will probably have to cut 3-4 feet of street for the project. Mayor Sanger described other areas of town where the curb is in terrible shape or there is no gutter. Kenny Swanson had a question about the cost per foot of the curb and gutter. In 2007 the cost was \$15.30 per foot. The City will not know the exact cost of the 2008 curb and gutter until bids are let. Jay Whitley expressed his concerns on the project. Jim Millar had a question about the drainage by his property at 531 7<sup>th</sup> Street East and where exactly the curb and gutter will be placed. Drop inlets and laying storm sewer pipe were discussed as a possibility by both the Millar & Pollock properties at 702 6<sup>th</sup> Avenue East.

Ron Pollock had a question about the proposed pipe at this location. Eldeen had a question about how many feet it is from the Millar property up to the creek. Gallup explained the curb and gutter special assessments process, payments can be made over ten years, and if 55% of the owners want the project the entire project is approved. The hearing was declared closed at 7:51 pm. Mayor Sanger thanked everyone for their comments and attendance.

Exit: Pollock, Anderson, Rob & Karen Stephenson, Whitley, Millar, Ken Swanson & Ruth Swanson @ 7:51.

OLD BUSINESS:

**CMH By-Laws & Term Limits** – Motion by Ronnfeldt, seconded by Sihrer to remove CMH By-Laws & Term Limits item from the table. Motion carried.

The establishment of term limits in the CMH by-laws were discussed. City ordinances provide for the appointment of board members, and providing that the CMH board can set by-laws for the officers with the approval of the City Council. Gallup had a question about when the term limits were established at CMH. Sanger informed the Council about why the term limits were put in place. Eldeen asked about the terms the other Council members served on the CMH board. Kearney had a question as to why Spink County has authority to appoint people to the board of a City-owned hospital. DeJong discussed keeping it equal with fair representation from both the County & City. Gallup said the County appointments came from the start of the original hospital. DeJong informed the Council that to be licensed CMH needs to have by-laws for the governance of the board. Ronnfeldt said the hospital board discussed the term limits before a decision was reached. Mayor Sanger mentioned that certain boards and their terms limits are set by state law, while others are set by the City. Motion by Ronnfeldt, seconded by Sihrer to approve the by-law change from two (3 year) terms to three (3-year) terms for the CMH Board. Avery had a concern about a board member not fulfilling his/her term and if there was a contingency plan. DeJong said a plan is in place for those isolated instances. Motion carried on a roll call vote with Eldeen, Keating, & Kearney dissenting.

Exit: DeJong & Johnson @ 8:10 pm

**Code Enforcement Training:** City Attorney Hare said it is a good idea to send Code Enforcement Officer Yost to the training Apr 30 –May 1, 2008 in Pierre. Motion by Gallup, seconded by Schwartz to send CEO Yost and pay all applicable costs. Motion carried.

NEW BUSINESS:

**Approve 2008 Part-Time Seasonal Help:** Sanger presented a list of recommendations for the 2008 seasonal help including: pool manager-Ericka Doxsee @ \$9.50/hour; assistant pool manager-Jordan Schaffer @ \$8.60/hour and Eric Baird @ \$8.50/hour; recreation assistants-Dana Waldner and Elliot Millar @ \$8.50/hour, ball diamond caretakers Thomas Whitley and Tori Jungwirth @ \$8.50/hour, park caretaker-Lindsey Binger @ \$8.00/hour; flower caretaker-Richard Boub @ \$8.00/hour; Street Dept.-Trent Jungwirth @ \$8.10/hour, Ryan Peterman @ \$8.00/hour, and Donald Woehl @ \$8.00/hour; lifeguards—Stephanie Binger @ \$8.10/hour, Megan Zens @ \$8.10/hour, Joe Noyes @ \$8.10/hour; Emma Jankord @ \$8.10/hour, Kristen Suchor @ \$8.10/hour, and Kyle Carey @ \$8.00/hour; substitute lifeguards—Breanna Nushbaumer @ \$8.00/hour; Cassie Clement @ \$8.00/hour; Kayla Jessen @ \$8.00/hour; Kailee Koester @ \$8.00/hour; Krystle Dickhaut @ \$8.00/hour; Joel McNeely @ \$8.00/hour; Megan Brace @ \$8.00/hour; Drew Dickhaut @ \$8.00/hour; Kara Baus @ \$8.00/hour; Blake Stuchl @ \$8.00/hour; Richard Carey @ \$8.00/hour; Brittany Hansen @ \$8.00/hour; Kelsey

Appel @ \$8.00/hour; Maxwell Schaffer @ \$8.00/hour; Connor Skaare \$8.00/hour; Sam Domke @ \$8.00/hour, and Chad McNeely @ \$8.00/hour; water safety instructors-Wendi Owens @ \$533/session, Ericka Doxsee @ \$533/session, and Amanda Boomsma @ \$533/session. Motion by Sihrer, seconded by Eldeen to approve the 2008 part-time seasonal help as listed. Motion carried.

**2008 SDML District 6 Meeting** – Mayor Sanger informed the Council that a count is needed for those who plan on attending. Kearney & Keating informed the Council on how the planning is progressing.

**Redfield Municipal Code Chapter 2.36 Community Hospital** – Compensation for CMH Board members was discussed and no action was taken.

**2008 Free Dumping Notice & Summer Landfill Hours** – Motion by Schwartz, seconded by Gallup to set the 2008 Free Dumping from April 1 through May 3, 2008. Summer hours will resume on April 1<sup>st</sup> with the regular hours of 10:30 to 6:30 pm on Tuesdays, and 9:00 to 5:00 pm on Thursdays, and Saturdays. Motion carried.

**Advertise 2008-2009 Tree Stump Removal Quotes** – Motion by Gallup, seconded by Schwartz to advertise for 2008-2009 tree stump removal bids to be opened on April 21, 2008. Motion carried.

**Approve Temporary Business License #01-2008** (T.A.P. Enterprises Tool Sale) Motion by Schwartz, seconded by Avery to approve Temporary Business License #01-2008 to TAP Enterprises for a one-day tool sale on March 27, 2008 at Burdick Brothers parking lot. Motion carried.

**Curb & Gutter Agreement with Clark Engineering** – Mayor Sanger read an agreement between Clark Engineering and the City of Redfield for engineering services for the 2008 Curb and Gutter District Project for a cost of \$56,500. Motion by Gallup, seconded by Sihrer to approve the agreement with Clark Engineering. Motion carried.

**2008 Discover Spink County Advertisement** – Motion by Schwartz, seconded by Avery to approve a full-page color advertisement for the 2008 *Discover Spink County* tab at a cost of \$437. Motion carried.

**2008 Equalization Meeting Date for March 21, 2008** – Sanger informed the Council that the annual equalization meeting will be Friday, March 21<sup>st</sup> at 5:00 pm at City Hall.

**2008 Fireworks School** – Motion by Sihrer, seconded by Kearney to send four firefighters to the 2008 Fireworks School in Sioux Falls on April 26, 2008 at a cost of \$140.00 plus lodging, meals, and mileage. Motion carried.

**Approve Business License #2626-2008 for Treeline Tree Service, Inc.** – Motion by Sihrer, seconded by Avery to approve Business License #2626-2008 for Treeline Tree Service, Inc. of Groton, SD. Motion carried.

**Code Enforcement Salary** – City attorney Gillette informed the Council on CEO Yost's contract. Yost was excluded from the \$75 a month cost of living increase each City employee received because of wording in his contract. Motion by Ronnfeldt, seconded by Eldeen to approve amending

Yost's contract so he receives the same cost of living increase paid retroactive from January 1, 2008. Motion carried.

Exit: Gillette @ 8:36 pm

**American Legion Addition Land Transfer** – Mayor Sanger met with Redfield School Supt. Randy Joyce regarding the possibility of deeding Lots 3-4, American Legion Addition to the City as the two lots are only 70' wide, and abut City property. Motion by Sihrer, seconded by Gallup to accept the land for \$1 consideration. Motion carried.

**Advertise for Carnegie Library Shelving and Circulation Desk** – Motion by Keating, seconded by Sihrer to advertise for bids for the Carnegie Library Shelving Option 1 & 2 and Oak Circulation Desk. Bids will be opened at 5:00 pm on April 7, 2008. Motion carried.

**Traffic Light Agreement** – Mayor Sanger read an agreement from the State of South Dakota pertaining to the traffic signal maintenance agreement. Gallup had a question about the light bulbs in the stop light, and Mayor Sanger will check into it. Motion by Ronnfeldt, seconded by Sihrer to approve the traffic light agreement with the State of South Dakota. Motion carried.

**West-Nile Mosquito Conference** – Motion by Motion by Ronnfeldt, seconded by Sihrer to send Supt. Haider and Lesselyoung to the 2008 West-Nile Mosquito Conference on March 28 in Aberdeen. Motion carried.

ORDINANCES AND RESOLUTIONS: SANGER READ THE COUNSEL LETTER FIRST  
Resolution No. 2008-05 (Project Certifying Officer) was read by Mayor Sanger.

**RESOLUTION #2008-05  
PROJECT CERTIFYING OFFICER**

WHEREAS, the City of Redfield, South Dakota, is a recipient of a Consolidated Water Facilities Construction Program grant from the State of South Dakota, Board of Water and Natural Resources, and the Department of Environment and Natural Resources;

WHEREAS, the City of Redfield is required to designate an officer or agent of the grantee for the purpose of signing required documents pertaining to this grant;

NOW THEREFORE, BE IT RESOLVED, that the Mayor for the City of Redfield, be hereby designated as the grantee's official for the purpose of signing grant agreements and contracts.

AND BE IT FURTHER RESOLVED, that the Mayor for the City of Redfield, be hereby designated as the grantee's official for the purpose of signing correspondence, pay requests, and other required documents.

Dated this the 17<sup>th</sup> day of March, 2008

Duane Sanger

Mayor

ATTEST:

(seal)

Adam L. Hansen  
Finance Officer

Motion by Schwartz, seconded by Eldeen to approve Resolution No. 2008-05. Motion carried on a roll call vote with all members voting "Yes."

Resolution No. 2008-06 (Water Repair & Replacement Reserve Fund) was read by Mayor Sanger.

**RESOLUTION #2008-06  
WATER REPAIR & REPLACEMENT RESERVE FUND**

WHEREAS, the City of Redfield, South Dakota, is a recipient of a Consolidated Water Facilities Construction Program grant from the State of South Dakota, Board of Water and Natural Resources, and the Department of Environment and Natural Resources;

WHEREAS, the City of Redfield must establish a reserve fund within the water utility fund for future repair and replacement of water utility infrastructure;

NOW THEREFORE, BE IT RESOLVED, that a reserve fund called the Water Repair & Replacement Reserve Fund be established within the water utility fund as an interest-bearing account for the purpose of providing sufficient funds to purchase and install equipment, accessories, and appurtenances necessary to maintain the capacity and performance for which the facility was designed and constructed;

AND BE IT FURTHER RESOLVED, that the reserve fund shall be funded by a deposit of \$1100 per year obtained from the water utility fund at the end of each fiscal year.

Dated this 17th day of March, 2008

Duane Sanger

Mayor

ATTEST:

(seal)

Adam L. Hansen

Finance Officer

Motion by Sihrer, seconded by Schwartz to approve Resolution No. 2008-06. Motion carried on a roll call vote with all members voting "Yes."

**INFORMATION AND DISCUSSION ITEMS:**

Mayor Sanger informed the council that the City of Redfield has been awarded the 2007 Excellent Operation and Maintenance Award for its wastewater treatment facility.

Mayor Sanger received a letter from Clark Engineering regarding additional storm sewer on south Main Street. The estimated cost is \$44,335. No action was taken.

Mayor Sanger read a letter from Helms & Associates pertaining to the Federal Government cutting funding for airport studies and construction by 25% percent.

Mayor Sanger announced that the open house for the Prairie View 4-Plex will be Friday, March 28<sup>th</sup> from 2-4 pm.

Mayor Sanger read the Tourism report submitted by Tourism Chairperson Kathy Maddox.

Mayor Sanger read a letter from Clark Engineering pertaining to the Main Street project regarding moving curb and gutter and light poles.

Mayor Sanger informed the Council that the drink tax that the State County Association was pursuing failed in the legislature, so they want to get it on the ballot. City employees can not circulate a petition, but private individuals can.

COUNCIL MEMBER REPORTS:

Schwartz mentioned that the cars need to be removed from the landfill as soon as possible.

Schwartz received a concern about the lack of drainage at the intersection of 7<sup>th</sup> Street West and 4<sup>th</sup> Avenue. Kearney commented that Clark Engineering should review the intersection.

Gallup received quotes on water pipe and ordered 5000 feet for upcoming projects this summer.

The consolidated water grant for the Main Street Project was discussed and Mayor Sanger mentioned a possibility of increasing the USDA loan by \$50,000. No action was taken.

Gallup informed the Council that the generator on the main lift station comes on and is supposed to go off after a short time but doesn't. It will cost \$1,800 to fix it and Gallup will proceed with the project.

Mayor Sanger reported that an estimate for underground storm sewer was received from Clark Engineering at a cost of \$245,000. The surface drainage by the baseball complex doesn't work and eventually the City will need to install an underground storm sewer. Gallup recommended not to install underground storm sewer now, but go ahead and have the curb and gutter engineered for drainage solutions in the future.

Gallup talked about the one call system and how a computer system is being implemented and a computer will need to be purchased for the water plant.

Ronnfeldt spoke to Supt Haider about the pole building at the street shop. A contractor looked at it, and it will be fixed. New doors for the pole building were discussed and solutions mentioned; Ronnfeldt will research it further and report back to the council.

Keating informed the Council that the library needs a new vacuum cleaner.

PAY CLAIMS:

City Prepaid	\$
City Unpaid	\$
Hospital & Clinic Prepaid	\$
Hospital & Clinic Unpaid	\$
Additional Claims:	

Motion by Sihrer, seconded by Kearney to pay the above claims. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 9:26 pm

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Duane Sanger  
Mayor

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Adam L. Hansen  
Finance Officer  
Recorder: Adam L. Hansen