

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

December 21, 2009

7:00 PM

The City Council met in regular session at City Hall on Monday, December 21, 2009 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney Paul Gillette

STAFF PRESENT: Adam L. Hansen

VISITORS: Brad Jessen, James Dyer, Randy Joyce, Mike Hubbard, Wilbur Nelson, Lori Jo Mundstock, Jay Esser @ 7:04 pm, Rich Gruenwald @ 8:04 pm,

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Gallup, seconded by Avery to approve the December 7, 2009 minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. There was a fire on December 9th, 2009 at 7:30 am at 502 2nd St E. It was a false alarm due to a short in the alarm system. 20 firefighters were on duty for one hour for a total of \$200. Motion by Avery, seconded by Schwartz to approve the report for payment and place on file. Motion carried.

SHERIFF'S OFFICE REPORT: The Sheriff's Office November 2009 Expense and Budget Report was read by Mayor Sanger. Motion by Ronnfeldt, seconded by Sihrer to accept and place the report on file. Motion carried.

PARK & RECREATION REPORT: Motion by Avery, seconded by Schwartz to approve the Park & Recreation Minutes dated November 4, 2009. Various topics were discussed. Motion carried.

FINANCE REPORT: Hansen presented the November 2009 Treasurer's and Salaries Report, and the Comparison of General Fund Revenue to 2008 and 2007. Motion by Avery, seconded by Eldeen to accept the report and place on file. Motion carried.

BID OPENINGS AND AWARDS:

Armory Design-Build Bid Opening – Mayor Sanger informed those in attendance about the grant application and process through NECOG. Brad Jessen of Jessen Heating and Refrigeration presented his proposal including new windows, electrical, and tuck-pointing. Gallup stated that the Armory Board should present their recommendation to both the City and School. Mike Hubbard of Johnson Control commented on the design build and spec. process. Motion by Gallup, seconded by Kearney to table the decision and have the Armory Board review the plans further. Motion carried.

Exit: Jessen, Dyer & Esser @ 7:38 pm
Exit: Joyce & Hubbard @ 7:39 pm

OLD BUSINESS:

Notice of Abatements Served – Gallup inquired about three properties that need to be cleaned up.

Parks & Recreation Director Probationary Status – Discussion was held on the appeal of the probationary status and suspension for the Parks and Recreation Director. City Attorney Gillette gave his recommendation to the board. Motion by Schwartz, seconded by Avery to dismiss the disciplinary action and remove the park and recreation director from probation. Motion carried.

Armory Improvements – No action taken.

NEW BUSINESS:

Lease Payment to American Legion – Hansen informed the Council about the lease that was entered into in April and payment is now due.

CMH Audit – Motion by Ronnfeldt, seconded by Gallup to approve the 2009-11 CMH Audit with Gronewold, Bell, Kyhnn & Co. Motion carried.

Accept Gillette Law Office Deed – Motion by Gallup, seconded by Schwartz to deed the VFW Land to the Redfield Industrial Development Corporation for the property at 424 Main Street. Motion carried.

Approve 2010 SD Hunt & Fish Advertisement – The 2010 advertising costs for the SD Hunt/Fish publication will be \$350. Motion by Gallup, seconded by Eldeen to approve the 2010 SD HuntFish advertisement. Motion carried on a roll call vote with all members voting “Yes.”

Landfill Hours – Current hours are Tuesday, Thursday, and Saturday from 9-5 pm. Discussion was held on whether or not to cut back hours during the slower winter months. It was the consensus of the Council starting Jan 1st to be open only on Saturdays from 9-5 pm.

Exit: Mundstock & Nelson @ 8:04 pm

Main Street & 6th Avenue Transfer of Funds – Motion by Gallup, seconded by Schwartz to approve a transfer of \$250,000 from the general fund to the Main Street fund. Motion carried on a roll call vote with all members voting “Yes.”

Fire Equipment Purchase – Gruenwald presented two quotes for fire packs including: Heiman Fire equipment \$4,700 per pack, and Metro Fire \$3,819.76 per pack. Gruenwald commented with the added costs of batteries for the Metro packs, Heiman packs are cheaper. Motion by Gallup, seconded by Schwartz to buy four ISI packs from Heiman Fire Equipment. Motion carried on a roll call vote with all members voting “Yes.”

Exit: Gruenwald @ 8:13 pm

Change Order to Upper Plains Contracting (Main Street & 6th Ave.) - No change order was received.

Change Order to Wright & Sudlow (Curb & Gutter Project) No change order was received.

Pay Request to Wright & Sudlow – Motion by Sihrer, seconded by Avery to approve Pay Request No. 6 to Wright & Sudlow for \$84,989.93 for the Curb & Gutter Project. Motion carried on a roll call vote with all members voting “Yes.”

Pay Request to Upper Plains Contracting - Motion by Gallup, seconded by Sihrer to approve Pay Request No. 6 to Upper Plains Contracting for \$142,929.31 for the Main Street & 6th Avenue Project. Motion carried on a roll call vote with all members voting “Yes.”

10th Avenue Pedestrian Trail – A Right of Way Certificate and a Utilities Certificate were read by Mayor Sanger for the new 10th Avenue Pedestrian Trail. Motion by Gallup, seconded by Sihrer to approve the certificates. Motion carried.

Recreation Contracts – Motion by Sihrer, seconded by Avery to approve the following recreation contracts: Megan Brace, lifeguard, \$144; Kristen Suchor, lifeguard, \$84; Tori Jungwirth, lifeguard, \$180; Jolene Jungwirth, lifeguard, \$204; Tracey Millar, water exercise instructor, \$120; Haley Stover, youth referee, \$30. Motion carried.

Pay Request No. 12 to Puetz Construction for \$331,642.43 - Motion by Ronnfeldt, seconded by Sihrer to approve Pay Request No. 12 to Puetz Construction for \$331,642.43 for the CMH Addition. Motion carried on a roll call vote with all members voting “Yes.”

Solid Waste Fees – Motion by Eldeen, seconded by Avery to keep the fees at \$12 per month for 2010. Motion carried.

Internal Revenue Service Audit – Hansen discussed the audit findings and reported that \$7926.32 is owed in additional taxes for 2007-2008. Motion by Sihrer, seconded by Avery to approve the IRS ruling and pay the tax bill. Motion carried on a roll call vote with all members voting “Yes.”

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger read a letter from Spink County 4-H thanking the City for their 2009 donation.

Mayor Sanger circulated a card from Senior Center thanking the City for their donation for the furnace.

Mayor Sanger contacted DOT and they came down and adjusted the north/south stoplight.

COUNCIL MEMBER REPORTS:

Keating commented that the new lights are installed at the library and look nice.

Gallup reported that Spink County will be surplussing a road grader in the spring, and the City should contact them about purchasing it.

PAY CLAIMS:

City Prepaid	\$11,407.27
City Unpaid	\$58,480.84
Hospital & Clinic Prepaid	\$78,071.84

Hospital & Clinic Unpaid \$179,157.79
Additional Claims:

Motion by Gallup, seconded by Schwartz to pay the above claims with the following additions: SD HuntFish, advertising, \$350; Redfield Fire Dept., 12/9/09 fire call, \$200; Wright & Sudlow, Pay Request No. 6, curb & gutter project, \$84,989.93; Upper Plains Contracting, Main Street & 6th Ave. project, \$142,929.31; United States Treasury, 2007-2008 additional taxes, \$7926.32. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

SDML WC Fund – A Safety Training class will be held in Aberdeen on Jan 26-29. It was the consensus of the Council not to send anyone.

Physician Employment Agreement Addendum – Mayor Sanger presented a contract addendum between the City of Redfield and Dr. Mary Morris, salary was \$180,000 and now is \$185,000. Motion by Ronnfeldt, seconded by Sihrer to approve the addendum. Motion carried.

Library Board – Keating commented that Baloun and Keller would like to attend a meeting. Keating will check into the specifics.

CMH Foundation Drive – Ronnfeldt commented that the CMH foundation has approximately 200,000 in donations for furnishing CMH.

There being no further business, meeting was adjourned at 8:46 PM.

Duane Sanger
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen