

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

May 4, 2009  
7:00 PM

The City Council met in regular session at City Hall on Monday, May 4, 2009 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney James Hare

STAFF PRESENT: Adam L. Hansen

VISITORS: Betty Baloun, Mark Rosenberg @ 7:05 pm, Craig Johnson @ 7:10 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Avery, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Gallup, seconded by Eldeen to approve the April 20, 2009 minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. There was a fire on April 14, 2009 at 5:37 PM at Eastern Star Home. The fire was caused by food burning on the stove. Eighteen men were on duty for one hour for a total of \$180. Motion by Sihrer, seconded by Eldeen to approve the report for payment and place on file. Motion carried.

BUILDING PERMITS: The April 2009 Building Permits were distributed, accepted as presented, and placed on file.

PAY CLAIMS:

City Prepaid	\$0.00
City Unpaid	\$43,837.00
Hospital & Clinic Prepaid	\$186,409.87
Hospital & Clinic Unpaid	\$226,159.49
Additional Claims:	

Motion by Gallup, seconded by Kearney to pay the above claims. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger adjourned the meeting Sine Die at 7:10 pm

The meeting reconvened at 7:11 pm with the following Council members present: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Richard Gallup, Frank Schwartz, and City Attorney James Hare.

VISITORS:

**Credit Card Use** - Librarian Baloun appeared before the Council to request the use of the City's credit card to purchase books online from certain vendors.

Exit: Baloun @ 7:15 pm

Craig Johnson and Mark Rosenberg appeared before the Council representing the proposed 4-H building. A discussion was held on the size of the building and other proposed plans. The next community meeting will be held on May 19.

Exit: Johnson & Rosenberg @ 7:34 pm

PUBLIC HEARINGS:

**Variance 701 3<sup>rd</sup> St. W.** - Mayor Sanger opened the public hearing on the application for a variance application in the City of Redfield at 7:35 pm. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:37 pm. Motion by Kearney, seconded by Keating to deny the variance. Motion carried.

**Variance 719 1<sup>st</sup> Street West** – The application was withdrawn prior to the meeting. No action taken.

**Variance 917 1<sup>st</sup> Street East** - Mayor Sanger opened the public hearing on the application for a variance application in the City of Redfield at 7:39 pm. Written comments were received from adjacent neighbor Joel Osborn in favor of granting the variance. The hearing was declared closed at 7:40 pm. Motion by Gallup, seconded by Eldeen to approve the variance. Motion carried with Schwartz abstaining.

NEW BUSINESS:

**Election of Council Chairperson & Vice-Chairperson** – Nomination of Richard Gallup as City Council Chairperson by Ronnfeldt, seconded by Keating. Motion carried. No additional nominations were received so Mayor Sanger declared nominations closed and Gallup as Chairperson. Nomination of Darrell Ronnfeldt as Council Vice-Chairperson by Gallup, seconded by Kearney. Motion carried. Since no additional nominations were received Mayor Sanger declared nominations closed and Ronnfeldt as Council Vice-Chairperson.

**Board Appointments** – Mayor Sanger announced the following board appointments: re-appoint Wayne Boots for a five-year term to the Low-Rent Housing Board. Motion by Gallup, seconded by Eldeen to approve the re-appointment.

Re-appoint Rich Jankord for a three-year term and appoint Verna Ellenson for a three-year term to the Carnegie Library Board. Motion by Eldeen, seconded by Sihrer to approve the re-appointment and appointment. Motion carried.

Re-appoint John Ell for a five-year term, re-appoint Ron Pollock for a three-year term, appoint Gary Schelske for a three-year term, and appoint Laurie Stahl for a three-year term to the Planning & Zoning Committee. Motion by Ronnfeldt, seconded by Eldeen to approve the re-appointments and appointments. Motion carried.

Re-appoint Robbi Siegling & Darrell Ronnfeldt for a three-year term to the Community Memorial Hospital board. Motion by Schwartz, seconded by Avery to approve the re-appointments. Motion carried.

Re-appoint Terry Downing & Brent Osborn, and appoint Sarah Hart for a three-year term to the Parks & Recreation board. Motion by Sihrer, seconded by Kearney to approve the re-appointments and appointment. Motion carried.

**Dept. Head Appointments to Begin May 1, 2009** – Mayor Sanger presented the following appointments of department heads: Fire Chief-Rich Gruenwald; Public Works Director-James Haider; Parks and Recreation Director-Yvette Albrecht; Librarian-Betty Baloun; Senior Citizens' Director-Peggy Morris; Hospital Administrator-Terry DeJong; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by Kearney, seconded by Ronnfeldt to approve as presented. Motion carried.

**City Council assignments will stay the same as 2008 including:** Parks, Recreation, & Swimming Pool – Norm Sihrer, Water & Sewer - Richard Gallup & Darrell Ronnfeldt, Solid Waste – Frank Schwartz, Street Department – Darrell Ronnfeldt & Richard Gallup, Airport – Darrell Ronnfeldt, City Development & Clean-Up – Lue Anne Keating, Senior Citizens – Larry Eldeen, Cemetery – Eileen Kearney & Richard Thelen, Fire Department – Rich Gruenwald, Finance & City Insurance – Ken Avery & Adam Hansen.

**Approval of Bond of Finance Officer** – Motion by Gallup, seconded by Avery to approve the Bond of the Finance Officer. Motion carried.

**Appoint Official Legal Counsel** – Motion by Sihrer, seconded by Schwartz to appoint the firm of Gillette Law Office as the City's official legal counsel. Motion carried.

**Appoint Official Newspaper** – Motion by Sihrer, seconded by Eldeen to appoint the *Redfield Press* as the City's official newspaper. Motion carried.

**Follow Up on Notice of Abatements Served** – Hare reported on the cleanup that took place over the weekend by the City of Redfield Street Dept. and National Guard.

**Set a Public Hearing Date for June 1, 2009 for a Variance Application (300-block of 12<sup>th</sup> Ave. West)** – Motion by Sihrer, seconded by Schwartz to set a public hearing date for June 1, 2009 for a variance application for the property at the 300-block of 12<sup>th</sup> Avenue West. Motion carried.

**Credit Card Use** – Discussion was held on the City's policy for credit card use at the library. Motion by Sihrer, seconded by Keating to add Betty Baloun as an authorized person on the City's credit card.

**Conservation/Inventory Plan Workshop May 14, 2009** – Motion by Sihrer, seconded by Schwartz to send Kathy Maddox and Shelly Wipf to an Inventory planning workshop in Aberdeen, SD on May 14<sup>th</sup> with mileage reimbursed. Motion carried.

**Forgive 1999 Sewer Loan to Hospital** – Motion by Ronnfeldt, seconded by Sihrer to forgive the 1999 sewer loan from the City of Redfield to CMH in the amount of \$56,458.86. Motion carried.

**Set a Public Hearing Date for May 18, 2009 for a Variance Application** – Motion by Sihrer, seconded by Schwartz to set a public hearing date for May 18, 2009 for a variance application for the property at 1260 8<sup>th</sup> Avenue East. Motion carried.

**Pay Request to Puetz Corporation** – Motion by Gallup, seconded by Ronnfeldt to approve Pay Request No. 4 to Puetz Corporation in the amount of \$114,860.09 for the CMH Addition. Motion carried on a roll call vote with all members voting “Yes.”

**Surplus copier machine & metal desk** – Motion by Sihrer, seconded by Schwartz to surplus one copier machine (model Lanier 7328), and one metal desk at a value of less than \$500. Motion carried.

**Approve Depot Substitute Workers** – Motion by Sihrer, seconded by Avery to approve the following substitute Depot workers at rate of \$8.00/hour: Joan Marlette, Kathy Muxen, and Lori Sattler. Motion carried.

**Set a Public Hearing Date for June 1, 2009 for a Variance Application for 710 12<sup>th</sup> St. E.** - Motion by Sihrer, seconded by Eldeen to set a public hearing for June 1, 2009 for a variance application for the property at 710 12<sup>th</sup> Street East. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger informed the Council on the resolution for Clausen Sanitation that passed in May 2008 that deals with garbage collection. It was the consensus of the Council to follow the resolution.

Mayor Sanger discussed a meeting he attended last week in Aberdeen with Governor Rounds regarding Federal stimulus funds.

COUNCIL MEMBER REPORTS:

Gallup inquired about the pre-construction meeting for the Main Street/6<sup>TH</sup> Avenue Reconstruction Project and the Curb & Gutter Project.

Ronnfeldt informed the Council on electrical issues the airport credit card machine is experiencing.

Keating had a concern about graves with little or no grass on them at the cemetery. Kearney will contact the sexton.

Avery asked if the City would haul away debris from landowners who had it piled up. It was the consensus of the Council to have citizens haul their own debris to the landfill.

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

The property at 525 Main Street was discussed. City attorney Hare will send a letter explaining liability issues to the owner.

Mayor Sanger informed the Council on money available from the federal stimulus package regarding the construction of bicycle paths. Mayor Sanger discussed using stimulus funds for adding lighting for the bicycle path in the City Park. Motion by Gallup, seconded by Schwartz to apply for grants for the two projects. Motion carried.

Mayor Sanger read a letter from the DOT regarding 2006 airport entitlement transfer funds. Motion by Ronnfeldt, seconded by Sihrer to transfer the unused funds to the City of Milbank before the expiration date of September 2009. Motion carried.

Mayor Sanger informed the Council that he received an update from FEMA on the new proposed flood plain maps.

There being no further business, meeting was adjourned at 8:39 PM.

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Duane Sanger  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen