

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 21, 2009

7:00 PM

The City Council met in regular session at City Hall on Monday, September 21, 2009 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney James Hare.

STAFF PRESENT: Adam L. Hansen

VISITORS: Mary Lou Schwartz, Lori Jo Mundstock @ 7:01 pm, Kathy Maddox @ 7:08 pm, Tom Lesselyoung @ 7:09 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Kearney to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Avery, seconded by Eldeen to approve the September 8, 2009 minutes with the following correction: (Page 3) 15-day extension should be 30-day extension. Motion carried. Motion by Avery, seconded by Schwartz to approve the September 14, 2009 special Council minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. Annual maintenance was provided on the trucks located at 40 West 7th Avenue on September 16, 2009. Nine firefighters were on duty for two hours for a total of \$180.00. Motion by Gallup, seconded by Sihrer to approve the report for payment and place on file. Motion carried.

SHERIFF'S OFFICE REPORT: The Sheriff's Office August 2009 Expense and Budget Report was read by Mayor Sanger. Motion by Sihrer, seconded by Kearney to accept and place the report on file. Motion carried.

FINANCE REPORT: Hansen presented the August 2009 Treasurer's and Salaries Report, and the Comparison of General Fund Revenue to 2008 and 2007. Motion by Keating, seconded by Gallup to accept the report and place on file. Motion carried.

DEPOT/TOURISM REPORT: Motion by Gallup, seconded by Avery to accept the Depot/Tourism minutes dated September 10, 2009 that were distributed and place on file as presented. Motion carried.

VISITORS:

Mary Lou Schwartz – Schwartz appeared before the Council regarding a grant she is writing on behalf of the Depot, and she asked for a letter of support from Mayor Sanger. Maddox commented on the nice turnout at the Depot this past week during Homecoming.

SD State Historical Regrant Program – Motion by Eldeen, seconded by Schwartz to approve the grant and letter of support. Motion carried.

Exit: Maddox & Schwartz @ 7:20 pm

Tom Lesselyoung – Water Supt. Lesselyoung appeared before the Council to give more information on the curb stop repair that took place at 403 3rd Street East. Lesselyoung informed the Council on the process of fixing curb stops and why it needed to be fixed.

Exit: Lesselyoung @ 7:29 pm

OLD BUSINESS:

Notice of Abatements Served – The code enforcement officer's pickup was discussed.

Non-Parking Near Redfield School – Schwartz mentioned that the Spink County Sheriff's Office has been issuing verbal warnings to people who park in the middle of the street to pick up their children.

NEW BUSINESS:

Expired Building Permit – A discussion was held on an expired building permit for the property at 411 3rd Street East. Attorney Hare will handle the situation.

Accept 2008 Audit – Motion by Gallup, seconded by Sihrer to accept the 2008 City of Redfield audit compiled by Kohlman, Bierschbach, and Anderson. Motion carried.

Disaster Preparedness – Discussion was held, and no action was taken.

National Association of Surplus Property Dues – Motion by Sihrer, seconded by Schwartz to approve the National Association of Surplus Property dues of \$39. Motion carried.

Approve Rubble Site Permit Renewal Application – Motion by Schwartz, seconded by Gallup to approve the restricted use rubble site permit renewal application. Motion carried.

Set Fall 2009 Free Dumping Schedule – Motion by Schwartz, seconded by Sihrer to set the Fall 2009 Free Dumping for October 3rd until November 14th. Hours of operation will switch to winter hours of Tues/Thurs/Saturday from 9:00 – 5:00 pm effective November 3, 2009. Motion carried.

Annual Notice for Removal of Cemetery Decorations – Motion by Kearney, seconded by Sihrer to approve the annual notice for the removal of cemetery decorations at Greenlawn Cemetery. Decorations must be removed by October 1, 2009.

2009 SDML Convention Registration – Discussion was held on the 2009 SDML Convention that will take place October 6-9, 2009 in Watertown, SD.

Set a Public Hearing Date for October 5, 2009 – Motion by Gallup, seconded by Schwartz to set a public hearing date for October 5, 2009 for the Community Memorial Hospital CDBG Grant. Motion carried.

Code Enforcement Pick-Up – The vehicle used for Code Enforcement was recently in an accident at the Code Enforcement officer’s residence. It was the consensus of the Council to repair the pickup.

Airport Operating License – Motion by Sihrer, seconded by Ronnfeldt to approve the 2010 Airport Operating License. Motion carried.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of **Ordinance No. 05-2009** (2010 Appropriations).

**ORDINANCE NO. 05-2009
2010 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2010.

	2010 General Fund	2nd Penny Sales Tax	Ind. DEV
410 General Government			
411 Legislature	\$ 113,845		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 13,650		
413 Elections	\$ 0		
414.1 City Attorney	\$16,775		
414.7 Financial Admin	\$84,580	101,355	
419.2 General Gov. Bldgs	<u>\$ 47,090</u>		
Total General Gov.	\$305,940		
420 Public Safety			
421 Police	\$ 276,750		
422 Fire	<u>\$ 77,950</u>		
Total Public Safety	\$ 354,700		
430 Public Works			
431 Street Department	\$ 733,075		
435 Airport	\$ 66,455		
437 Cemetery	<u>\$ 43,225</u>		
Total Public Works	\$ 842,755		
440 Health & Welfare			
441.1 Code Enforcement Officer	55,110		
441.2 Rabies & Animal Control	\$ 3,810		
441.3 West Nile Control	<u>\$18,880</u>		
Total Health & Welfare	\$77,880		
450 Culture and Recreation			
451 Recreation	\$129,250		
45140 Senior Citizens	\$ 55,306		
452 Parks	\$ 49,115		
453 Swimming Pool	\$630,660		
455 Library	\$104,120		
457 Historic Preservation	<u>\$ 0</u>		
Total Culture and Recreation	\$968,451		
460 Conservation and Development			
465 Economic Development	\$68,750		
465.3 Promoting the City	<u>\$68,750</u>		
Total Conservation & Develop.	\$68,750		
470 Debt Service			
471 Principal	\$18,620		

472 Interest	\$ 2,230
Total Debt Service	\$20,850
510 Other Financing Uses	
511 Transfers Out	
TOTAL 2010 APPROPRIATIONS	<u>\$2,639,246</u>

Capital Accumulations		
Res#98-13 Fire Dept Eq Res.	\$ 2,600	
Res#2003-12 Fire Truck Res.	\$50,000	
Res#2006-22 Park Dept Res.	\$ 3,500	
Res#2007-10 Res for Hvy Eq.	<u>\$25,000</u>	
Total Appr.& Accum.	\$2,720,346	
Inc. in Unreserved Fund Bal.		\$6000 \$500
Total	<u>\$2,720,346</u>	<u>\$6,000 \$500</u>

REVENUES

CASH APPLIED	\$707,627
310 TAXES:	
311 General Property Taxes	\$1,006,444
313 Gen. Sales & Use Taxes	\$ 700,000
319 Pen & Int., Del. Taxes	<u>\$ 2,000</u>
Sub-Total Taxes	\$1,708,444
320-Licenses and Permits:	
Video Lottery License	\$ 1,800
Alcoholic Beverage Licenses	\$ 8,000
Animal Licenses	\$ 1,000
Building Permits	\$ 2,500
Other Licenses	<u>\$ 250</u>
Subtotal Lic. and Permits	\$ 13,550
330-Intergovernmental Revenue:	
331 Federal Grants	\$ 25,000
334 State Grants	\$ 3,000
335 State Share Revenue	
335.01 Bank Franchise Tax	\$ 2,300
335.02 Mot. Veh. Comm Prorate	\$ 4,200
335.03 Liquor Tax Reversion	\$15,500
335.04 Mot. Veh. Licenses (5%)	\$ 9,750
335.08 Local Govt Hiwy & Brdg	\$33,000
335.20 Other	\$ 300
338 County Share Revenue	
338.01 County Road Tax (25%)	\$ 5,180
338.02 County HBR Tax (25%)	\$ 2,770
338.03 County Wheel Tax	<u>\$ 200</u>
Sub-Total Intergov. Rev.	\$101,200
340-Charges for Goods and Services:	
340 Chgs for Goods & Svics	\$ 3,000
341 General Govt-Zoning Fees	\$ 100
342.02 Spc Fire Prot. (SDDC Fire)	\$ 2,600
343 Highways & Streets	
345.02 Health(Animal Control)	\$ 1,000
346 Culture & Recreation	
346.02 Pool Fees	\$14,400
346.03 Recreation Programs	\$ 8,100
348 Cemetery	\$ 6,500
349 Other (Airport)	<u>\$ 800</u>

Subtotal Chgs for Goods & Svc	\$36,500		
350-Fine and Forfeitures:			
351 Court Fines & Costs	\$ 1,500		
354 Library	\$ 700		
359 Other Fines	\$ 300		
Subtotal Fines & Forfeitures:	\$ 2,500		
360-Miscellaneous Revenue:			
361 Investment Earnings	\$ 42,500		
362 Rentals	\$ 11,350		\$500
363 Special Assessments	\$ 4,500	\$6,000	
367 Cont. & Donations	\$28,000		
369 Other	\$ 3,100		
36901 Cable TV Franchise	\$13,800		
381 Sale of Supp. (Apt Fuel)	\$ 5,000		
Subtotal Misc. Revenue	\$108,250	\$6,000	\$500
390-Other Sources:			
391.01 Transfer In (Interest)	\$37,275		
391.01 Transfer In			
391.24 Other Bonds Issued (Water)			
391.03 Sale of Mun. Property	\$ 5,000		
Sub-Total Other Sources	\$42,275		\$500
TOTAL MEANS OF FINANCE	\$2,720,346	\$6,000	\$500

	3 rd Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$1000
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$34,075				
Total Cul. & Rec.	\$34,075			\$500	\$1000
460 Consv. & Dev.					
465.3 Pmt City	\$46,005				
Total Consv. & Dev	\$46,005				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550				375
Total 2010 App.	\$ 81,630			\$500	1375
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$2,250	\$525	
TOTAL	\$ 81,630	\$3,000	\$2,250	\$1,025	\$1375

REVENUES

CASH APPLIED	\$32,430				
310 Taxes					
313 General Sales & Use Tx	\$45,000				
Subtotal Taxes	\$45,000				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$ 2000		\$500		
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$ 2000	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$ 2,000		\$1,500	\$ 25	\$375
367 Contr & Donat.	\$ 200		\$ 250	\$1000	\$1,000

Subtotal Misc. Rev.	\$ 2,200		\$1,750	\$1,025	1,375
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$81,630	\$3,000	\$2,250	\$1,025	\$1,375

PROPRIETARY FUNDS

	2010 Water Fund	2010 Sewer Fund	2010 Landfill Fund
Est. Beg. Ret. Earnings	\$255,000	\$210,000	\$ 75,000
Estimated Revenue	\$406,250	\$173,200	\$165,900
TOTAL ESTIMATED RETAINED EARN	\$661,250	\$383,200	\$240,900
Less Appropriations	\$458,125	\$183,725	\$194,975
ESTIMATED SURPLUS	\$203,125	\$199,475	\$ 45,925
Less Est. Surplus Retained	\$188,475	\$185,475	\$ 39,225
EST SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$ 6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$971,100
FOR INTEREST & DEBT SERVICE FUNDS	\$ 20,844

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$29,050.00
Senior Citizens Director	\$32,331.00
Municipal Finance Officer	\$37,308.00
Working Superintendent	\$16.69
Code Enforcement Officer	\$33,086.00
Librarian 1	\$13.92
Librarian 2	\$11.21
Assistant Finance Officer	\$15.01
Administrative Assistant	\$13.31

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$15.01
Class 6	\$15.81

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues

Inpatient-Hospital	\$1,892,039	
Outpatient-Hospital	\$5,565,498	
Emergency	\$ 335,621	
Swing Bed	\$1,132,732	
Home Health "	\$ 30,974	
Social Service	\$ 193,322	
Ambulance	\$ 199,675	
Sunset Court	\$	
Clinic "	\$1,349,950	
Total Patient Revenues		\$10,699,811
Less Discounts-Patient Revenue	\$(1,728,491)	

Clinic Discounts/(Premium)	\$ 12,638	
Net Patient Service Revenues		\$8,983,958
Other Operating Revenues	\$ 38,986	
Non-Operating Revenues	\$ 13,604	
Total Other Operating Revenues		\$ 52,590
TOTAL OPERATING REVENUES		<u>\$9,036,548</u>

OPERATING EXPENSES:

Salaries & Wages	\$4,958,279	
Employee Benefits	\$1,663,698	
Administrative	\$ 157,903	
Other	\$1,599,410	
Clinic	\$ 412,307	
Prov.Bad Debt (Net)	\$ 145,600	
Total Operating Expense		<u>\$8,937,197</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$ 99,351
Grant Funds		<u>\$ 50,000</u>
EXCESS REVENUE OVER EXPENSES		<u><u>\$149,351</u></u>

CAPITAL ASSET FUNDS BUDGET

Renovation /Addition	\$1,845,147	
Physical Therapy -Equipment	\$ 47,000	
Radiology Ultrasound & Mam. Unit	\$ 140,000	
Laundry-New Large Washing Machine	\$ 8,500	
Medical Records-Electronic Records	\$ 50,000	
Emergency-Eicu	\$ 89,000	
Emergency-Treatment Room/Amb Surg.	\$ 25,000	
Dietary-Appliances	\$ 14,500	
Administration-Half Ton Truck	\$ 20,000	
Administration-Copy Machine	\$ 20,000	
Housekeeping-Cleaning & Polish Equ	\$ 10,000	
CSR-Self Contained Sterilizer	\$ 10,000	
Ambulance - Auto Pulse	\$ 10,000	
Ambulance-2 Defibrillators	\$ 36,000	
Lab-Triage Meter	\$ 5,000	
Lab-Microscopes	\$ 5,000	
Nursing Equipment	\$ 131,500	
Clinic- Exam Beds & Chairs	\$ 29,000	
		<u>\$2,495,647</u>

Duane Sanger, Mayor

ATTEST:

Adam Hansen, Finance Officer

Motion by Ronnfeldt, seconded by Schwartz to add \$5,000 to the budget for the subsidy at the Rainbow Daycare. Motion failed with Gallup, Kearney, Sihrer, Eldeen, Keating, and Avery dissenting.

Motion by Gallup, seconded by Schwartz to adopt Ordinance No. 05-2009. Motion carried on a roll call vote with all members voting "Yes."

Mayor Sanger gave the Second Reading of **Ordinance No. 06-2009** (Zoning Fees).

ORDINANCE NO. 06-2009

AN ORDINANCE AMENDING SECTION 17.04.050 Zoning Application Fees

17.04.050 Zoning Application Fees

Section 17.04.050 Zoning Application Fees of the Redfield Municipal Code is amended to read as follows:

17.04.050 Zoning Application Fees

Upon application for zoning board approval of variances, special exceptions, rezoning, variance from subdivision regulations, notice of appeal and plat application fee, the following fees shall be paid at the time the application is filed:

Application for Variance from Zoning Ordinance	\$25.00
Application for Special Exception from Zoning Ordinance (including notification of proposed Zoning Amendment letters)	\$25.00
Petition for Rezoning (including notification of proposed Zoning Amendment letters)	\$25.00
Application for Variance from Subdivision Regulations	\$25.00
Notice of Appeal	\$25.00
Preliminary Plat Application Fee	\$25.00

(Ord. 10-98)

Dated this 8th day of September, 2009.

DUANE SANGER, MAYOR

ATTEST:

ADAM L. HANSEN, FINANCE OFFICER

Motion by Gallup, seconded by Sihrer to adopt Ordinance No. 06-2009. Motion carried on a roll call vote with all members voting "Yes."

Ordinance **No. 07-2009** (Non-Parking). No action taken.

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger read a letter from WEB water concerning the pipeline ordinance that will be heard on September 22, 2009 by the Spink County Zoning Board.

Mayor Sanger read an email from Judy Carroll regarding fundraising for the hospital to be held at CMH on September 22, 2009.

COUNCIL MEMBER REPORTS:

Gallup commented on the curb and gutter project.

Kearney expressed her concern about lawn care businesses charging grass disposal fees, and then not depositing the grass clippings to the restricted use rubble site.

Eldeen commented on the new furnace and a/c system that will be voted on at the Senior Center.

Avery discussed two concerns he had at the Depot. The roof drains need to be repaired or replaced, and the storm sewer and drop inlet still needs to be installed at the Depot.

PAY CLAIMS:

City Prepaid	\$6,540.99
City Unpaid	\$29,000.31
Hospital & Clinic Prepaid	\$89,213.73
Hospital & Clinic Unpaid	\$68,055.41
Additional Claims:	\$858.00

Motion by Sihrer, seconded by Avery to pay the above claims with the addition of \$39 for surplus property dues and \$819 for SDML Conference Fees. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Mayor Sanger informed the Council that Clark Engineering would like to install a drop inlet on 7th Street East. \$2,500 is the estimate for another drop inlet at that location.

There being no further business, meeting was adjourned at 8:28 PM.

Duane Sanger
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen