

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

March 15, 2010  
7:00 PM

The City Council met in regular session at City Hall on Monday, March 15, 2010 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, Richard Gallup, Frank Schwartz, and City Attorney James Hare

STAFF PRESENT: Adam L. Hansen

VISITORS: Lori Jo Mundstock, Rich Gruenwald, Todd Fenner @ 7:10 pm, Michelle Schmitt & Melissa Taylor @ 7:20 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Eldeen, seconded by Avery to approve the March 1, 2010 minutes. Motion carried.

REPORTS:

FIRE REPORT: Mayor Sanger gave the Fire Report as presented to him. There was a fire on March 9, 2010 at 2:50 pm at 111 10<sup>th</sup> Avenue West. It was a false alarm caused by dust from construction. 17 firefighters were on duty for one hour for a total of \$170. Motion by Gallup, seconded by Sihrer to approve the report for payment and place on file. Motion carried.

PARK & RECREATION REPORT: Motion by Sihrer, seconded by Avery to approve the Park & Recreation Minutes dated February 22, 2010. Motion carried.

Motion by Sihrer, seconded by Kearney to approve the Park & Recreation Minutes dated February 25, 2010; Gallup questioned why a letter was sent out on behalf of the Mayor, City Council and staff of the City of Redfield by the Park and Recreation Board. Motion carried.

Motion by Sihrer, seconded by Schwartz to approve the Park & Recreation Minutes dated March 10, 2010. Various topics were discussed. Motion carried.

SENIOR CITIZENS' REPORT: Motion by Eldeen, seconded by Avery to accept the Senior Citizen's minutes dated March 2, 2010, that were distributed and place on file as presented. Motion carried.

VISITORS:

**Rich Gruenwald – 2010 Fireworks Shooters' School** – Appeared before the Council to inquire about sending firemen to fireworks school on April 24. Jeff Carr, Craig Carr, Chris Gruenwald, Randy Dodson, Brett Zerfoss, and Jason Knigge will attend. Motion by Gallup, seconded by Eldeen to

approve the Fireworks Shooters' School at a cost of \$50/firefighter, and also pay for lodging and mileage. Motion carried.

**Fire Dept. Equipment** – Fire Chief Gruenwald mentioned that the thermal energy camera is not functioning properly. He obtained two quotes: Heiman Fire Equipment \$9,336 and MES at \$8,895. Gruenwald would prefer the camera from MES. Gruenwald informed the Council that there are new firefighters that need gear. Motion by Sihrer, seconded by Kearney to purchase the camera from MES for \$8,895 and purchase eight sets of firefighting suits at \$2,000 per suit. Motion carried.

Exit: Gruenwald @ 7:32 pm

**Todd Fenner** of Northwestern Energy appeared before the Council to ask for an easement to go behind the water tower on City-owned land. Attorney Hare read the agreement between NWPS and the City of Redfield. Motion by Gallup, seconded by Sihrer to approve the easement. Motion carried.

Exit: Fenner @ 7:42 pm

**SD Jaycees Convention** – Michelle Schmitt and Melissa Taylor appeared before the Council to inform them that the SD Jaycees Convention will be hosted in Redfield on June 11-13. Schmitt requested permission to reserve the entire Hav-A-Rest Campground for the duration of the convention. Motion by Ronnfeldt, seconded by Eldeen to allow the Jaycees to use the facility free of charge. Motion carried.

Exit: Schmitt & Taylor @ 7:54 pm

#### PUBLIC HEARINGS:

**Liquor License Transfer from RIDC to Old Roosters** - Mayor Sanger opened the public hearing on the application for a liquor license transfer in the City of Redfield at 7:55 pm. No one was present to testify at the hearing and no written comments received. The hearing was declared closed at 7:56 pm. Motion by Gallup, seconded by Eldeen to approve the transfer. Motion carried.

#### OLD BUSINESS:

**Notice of Abatements Served** – Various properties were discussed.

#### NEW BUSINESS:

**Final Pay Request to Wright & Sudlow** – Motion by Sihrer, seconded by Eldeen to approve the Final Pay Request to Wright & Sudlow for \$48,454.81 for the curb and gutter project contingent upon Wright and Sudlow paying the electric line bill. Motion carried on a roll call vote with all members voting “Yes.”

**Approve Advertisement for 2010 Stump Removal Quotes** – Motion by Gallup, seconded by Ronnfeldt to approve the annual advertisement for 2010 stump removal quotes to be considered at the April 19, 2010 Council meeting. Motion carried.

**Final Pay Request to Upper Plains Contracting** – Motion by Gallup, seconded by Schwartz to approve the Final Pay Request to Upper Plains Contracting for \$23,602.40 for the Main Street & 6<sup>th</sup> Avenue Project. Motion carried on a roll call vote with all members voting “Yes.”

**SDML District 6 Meeting** – Mayor Sanger informed the Council that the SDML District 6 meeting will be held on March 31<sup>st</sup> in Groton. All those interested in attending should contact the Finance Officer.

**Snow Removal near CMH** – Gallup commented on the snow removal near Community Memorial Hospital on 1<sup>st</sup> Street East and 10<sup>th</sup> Avenue.

**2010 Spring Free Dumping** – Motion by Schwartz, seconded by Eldeen to set the 2010 free dumping schedule for April 1 through May 29 weather permitting. Summer hours will return to Tuesdays 10:30 to 6:30 pm, and Thursdays and Saturdays from 9:00 to 5:00 pm effective April 1st. Motion carried.

**Approve Substitute Depot Attendant** – Motion by Schwartz, seconded by Eldeen to hire Mary Lou Schwartz as a substitute Depot attendant at a rate of \$8.00 per hour. Motion carried.

**2010 Discover Spink County Advertisement** – Motion by Gallup, seconded by Schwartz to approve a full-page advertisement in the 2010 Discover Spink County tab for the *Redfield Press* at a cost of \$487.00. Motion carried.

**Gillette Law Office Lot transfer** – Motion by Ronnfeldt, seconded by Sihrer to approve the transfer of Lot 12, Block 4, Packard's 1<sup>st</sup> Addition from Gillette Law Office to the City of Redfield. Motion carried.

**Lakeside Lift Generator** – Gallup informed the Council he received a quote from Jessen Heating & Refrigeration for \$13,039.68 for a standby generator. Motion by Gallup, seconded by Eldeen to purchase the generator from Jessen Heating and Refrigeration. Motion carried on a roll call vote with all members voting "Yes."

**Set a Public Hearing Date for April 5, 2010 for a Special Exception & Variance** – Motion by Schwartz, seconded by Sihrer to set a public hearing date for April 5, 2010 for a special exception and a variance application at 921 8<sup>th</sup> Avenue East. Motion carried.

**Storm Sewer/Railroad Tracks on Main Street** – Gallup received a call about allowing SD Wheat Growers to tie into the City of Redfield storm sewer system. This will alleviate the water problem on south Main Street. The City and SD Wheat Growers will address the issue.

**Hire 2010 Seasonal Help** – Motion by Ronnfeldt, seconded by Sihrer to approve the following 2010 seasonal help including: Eric Baird, pool manager @ \$9.60/hour; Joseph Noyes, assistant pool manager @ \$8.50/hour, Randall Waldner, recreation assistant, \$8.50/hour; Sierra Binger, recreation assistant \$8.50/hour; Jared Kuehn, ball diamond caretaker @ \$8.60/hour; Garrett Swanson, ball diamond caretaker, \$8.50/hour; Aimee Lenocker, park caretaker @ \$8.10/hour; Stephanie Binger, lifeguard @ \$8.20/hour; Kristen Suchor, lifeguard @ \$8.20/hour; Maxwell Schaffer, lifeguard @ \$8.10/hour; Emma Jankord, lifeguard @ \$8.30/hour; Megan Brace, lifeguard @ \$8.10/hour; Ashley Binger, lifeguard @ \$8.00/hour; Cassie Clement, lifeguard @ \$8.00/hour; Breanna Nuhsbaumer, substitute lifeguard, @ \$8.00/hour; Kayla Jessen, substitute lifeguard @ \$8.00/hour; Parker Yost, substitute lifeguard @ \$8.00/hour; Drew Dickhaut, substitute lifeguard @ \$8.00/hour; Kyle Owens, substitute lifeguard @ \$8.00/hour; Austin Whitley, substitute lifeguard @ \$8.00/hour; Kelsey Appel, substitute lifeguard @ \$8.00/hour; Courtney Chase, substitute lifeguard @ \$8.00/hour; Kristen Binger, substitute lifeguard @ \$8.00/hour; Logan George, substitute lifeguard @ \$8.00/hour; Richard Boub,

flower caretaker @ \$8.20/hour; Trent Jungwirth, Street Dept. maintenance worker @ \$8.30/hour, Tim Reinbold, Street Dept. maintenance worker @ \$8.10/hour; Water Safety Instructors @ \$533 per session: Eric Baird, Kristin Suchor, Stephanie Binger, Wendi Owens, Breanna Nuhsbaumer, and Tracey Millar. Motion carried.

**Advertise for 2010 Summer Concessions** – Motion by Schwartz, seconded by Sihrer to advertise for 2010 summer concessions with a closing date of April 15, 2010. Motion carried.

**Asphalt Conference** – Motion by Sihrer, seconded by Avery to send Supt. Haider to the annual Asphalt Conference on Mar 31 and Apr 1, 2010 in Pierre, SD at a cost of \$100. Motion carried.

ORDINANCES AND RESOLUTIONS:

**Resolution No. 2010-03** (Prepaid Resolution) was read by Mayor Sanger.

**RESOLUTION NO. 2010-03**  
**SUBJECT: Authorizing Prepayment of Certain Bills**

Resolution authorizing payment of certain bills prior to being presented to the City Council.

BE IT RESOLVED by the Redfield City Council that the City Finance Officer is hereby authorized to issue a check for the payment of the following properly presented claims and then have the bills presented at the next meeting:

1. Postage for postage meter
2. Postage for bulk mailing of utility bills
3. Travel pay that has been approved
4. Deductions from payroll checks
  - a. Withholding
  - b. Medicare
  - c. Social Security
  - d. CMH&C Foundation Contributions
  - e. Hospital/Clinic Deductions
  - f. Bank Savings/Credit Union Deductions
  - g. SD Retirement System Pension Deductions
  - h. SD Supplemental Retirement Deductions
  - i. Garnishments
  - j. Dept. of Social Service (Child Support) Deductions
  - k. Insurance (i.e.: AFLAC, Colonial, Guardian, Avera Health Plan, any group health insurance premiums)
5. Cardinal Health (will not ship drugs if payment is due)
6. US Food Service (must pay every 2 weeks to receive premier pricing)
7. Transcription services
  - a. MxSecure
  - b. Beth Vanderwall
8. Those bills where late charges accrue if not paid by a certain date
  - a. Abbot Lab
  - b. Baxter Healthcare (lease equipment)
  - c. Workers Comp/Liability Insurance (i.e.: Midwest Medical Insurance Co., Dakota Truck Underwriters)

- d. Utility bills (i.e.: City, NWPS, WEB WATER)
  - e. Telephone services (i.e.: Verizon, Alltel, AT&T, Midcontinent Cable, Qwest, James Valley Communications)
  - f. Midcontinent Cable
  - g. Clausen Sanitation
  - h. Wells Fargo Brokerage
  - i. MedOne Capital, Inc.
  - j. Dade Financial Services
  - k. American Healthnet/Nelson Data Software Support
  - l. Lisa Joyce-Cosato
  - m. USDA Rural Development – Main Street & 6<sup>th</sup> Avenue Loan
9. Pharmacy Services
- a. Cari Mack (is to be paid every 2 weeks)
10. Charges for customer credit card usage at the airport (Credit card processing company requires charges be deducted from a bank account)
- a. Authorization fees (\$.25 each time a credit card is used)
  - b. Statement fees (\$5.50 per month)
  - c. Transaction fees (1.85% of each sale)
11. Petty Cash (Postage/Supplies)

Dated this 15<sup>th</sup> day of March, 2010.

DUANE SANGER, MAYOR

ATTEST:

ADAM HANSEN, FINANCE OFFICER

Motion by Gallup, seconded by Schwartz to approve Resolution No. 2010-03. Motion carried on a roll call vote with all members voting "Yes."

**Resolution No. 2010-04** (Bridge Inspection) was read by Mayor Sanger.

**BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, the City of Redfield is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Clark Engineering (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 15th day of March, 2010, at Redfield, South Dakota.

Duane Sanger  
Mayor

ATTEST:  
Adam L. Hansen  
City Auditor

Motion by Schwartz, seconded by Kearney to approve Resolution No. 2010-04. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger read an email about the Depot happenings to the City Council.

Mayor Sanger reported that the City received a grant for an environmental assessment at the Airport.

COUNCIL MEMBER REPORTS:

Gallup reported that there will be a "Call Before You Dig" meeting on March 24<sup>th</sup> at 9:00 am in Aberdeen, and Supt. Lesselyoung would like to attend. It was the consensus of the Council to send him.

Kearney received a concern about the lack of street lights by 5<sup>th</sup> Street West and 9<sup>th</sup> Avenue.

Avery commented on how well the Preservation Workshop went at the Depot.

PAY CLAIMS:

City Prepaid	\$1,388.33
City Unpaid	\$64,253.78
Hospital & Clinic Prepaid	\$73,885.48
Hospital & Clinic Unpaid	\$32,117.48
Additional Claims:	

Motion by Sihrer, seconded by Avery to pay the above claims with the addition of Qwest for phone service @ \$224.72, Final Pay Request to Upper Plains Contracting for \$23,602.40, and Final Pay Request for Wright & Sudlow for \$48,454.81. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Mayor Sanger informed the Council that he had a visitor today ask if the City was planning another curb and gutter project in 2010.

Mayor Sanger read a letter from NECOG regarding grant opportunities for Park & Recreation and increasing the size of the campground at Hav-A-Rest Park.

There being no further business, meeting was adjourned at 8:54 PM.

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Duane Sanger  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen