

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 19, 2011

7:00 PM

The City Council met in regular session at City Hall on Monday, September 19, 2011 at 7:00 PM.

MEMBERS PRESENT: Mayor Duane Sanger, Norm Sihrer, Lue Anne Keating, Darrell Ronnfeldt, Kenneth Avery, Larry Eldeen, David Moeller, Frank Schwartz, and City Attorney James Hare @ 7:03 pm

MEMBERS ABSENT: Eileen Kearney

STAFF PRESENT: Adam L. Hansen

VISITORS: Kevin Schurch, Travis Thomas, Craig Johnson @ 7:07 pm, Cris Levtzow @ 7:11 pm

CALL TO ORDER: Mayor Sanger called the meeting to order at 7:00 PM.

ADOPT AGENDA: Motion by Sihrer, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Avery, seconded by Schwartz to approve the September 6, 2011 minutes. Motion carried.

REPORTS:

SHERIFF'S OFFICE REPORT: The Sheriff's Office Activity Report for August 2011 was read by Sheriff Kevin Schurch. Motion by Eldeen, seconded by Moeller to accept and place the report on file. Motion carried.

Exit: Schurch @ 7:16 pm

PARK & RECREATION REPORT: Motion by Sihrer, seconded by Avery to approve the Park & Recreation Minutes dated September 14, 2011 that were distributed and place on file. Motion carried.

SENIOR CITIZENS' REPORT: Motion by Eldeen, seconded by Schwartz to accept the Senior Citizen's minutes dated September 6, 2011, that were distributed and place on file as presented. Motion carried.

VISITORS: Craig Johnson – Johnson discussed various projects and properties he is working on. Johnson informed the Council about the progress of the new pheasant statue to be placed temporarily at the CNW Train Depot.

Exit: Johnson @ 7:29 pm

PUBLIC HEARINGS:

New Malt Beverage License - Mayor Sanger opened the public hearing on the application for a new 2011-2012 malt beverage license for Hype's LLC (924 3rd Street West) in the City of Redfield at 7:30 pm. Cris Levtzow was present to testify in favor of the license. The hearing was declared closed at 7:31 pm. Motion by Ronnfeldt, seconded by Moeller to approve the application. Motion carried.

Exit: Levtzow @ 7:33 pm

Transfer Malt Beverage License & Package Off-Sale Liquor License - Mayor Sanger opened the public hearing on the transfer application for the 2011-2012 malt beverage license and package off-sale liquor license for Travis Thomas d/b/a Chrystal's (1202 3rd Street West) in the City of Redfield at 7:33 pm. Travis Thomas was present to testify in favor of the transfer, the hearing was declared closed at 7:35 pm. Motion by Schwartz, seconded by Moeller to approve the transfers of malt beverage license & package off-sale liquor license. Motion carried.

Exit: Thomas @ 7:35 pm

Variance 518 8th Ave. E. - Mayor Sanger opened the public hearing on the application for a variance application for the property located at 518 8th Avenue East in the City of Redfield at 7:36 pm. Written comments were received in favor of the variance. The hearing was declared closed at 7:37 pm. Motion by Eldeen, seconded by Sihrer to approve the variance. Motion carried.

OLD BUSINESS:

Notice of Abatements Served – Discussed various properties.

NEW BUSINESS:

Assess Uncollectible Debt – Finance Office Hansen presented a list of uncollectible debt to be assessed at the Spink County Courthouse. Motion by Ronnfeldt, seconded by Sihrer to assess the charges. Motion carried.

Noise-Reduction Fence @ Carnegie Library – Discussion was held on options to reduce noise on the north side of Carnegie Library. Motion by Moeller, seconded by Schwartz to install a fence for noise reduction purposes. Motion carried.

Temporary City Hall Hours – Discussion was held on City Hall hours for October 7, 2011. The consensus of the Council was to close at noon on October 7, 2011.

Set 2011 Free Fall Dump Dates & Winter Dump Hours – Motion by Schwartz, seconded by Moeller to set free falling dumping dates for October 1 – November 29, 2011. Motion carried.

Deed Property to Grow Spink, Inc. – Motion by Ronnfeldt, seconded by Sihrer to deed the City property located at 210 5th Street West to Grow Spink, Inc. Motion carried.

Set a Public Hearing Date for October 3, 2011 for a Variance – Motion by Sihrer, seconded by Schwartz to set a public hearing date for October 3, 2011 for a variance application at 220 3rd Avenue East. Motion carried.

Set a Public Hearing Date for October 3, 2011 for a Variance – Motion by Sihrer, seconded by Schwartz to set a public hearing date for October 3, 2011 for a variance application at 22 East 5th Avenue. Motion carried.

Zoning Board Appointment – Motion by Schwartz, seconded by Eldeen to accept Mayor Sanger’s appointment of Kurt Permann to the zoning board to fill out the term of Laurie Stahl. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Sanger gave the First Reading of **Ordinance No. 03-2011** (72-hour parking). Motion by Sihrer, seconded by Ronnfeldt to pass the First Reading of Ordinance No. 03-2011. Motion carried on a roll call vote with all members voting "Yes."

Hansen gave the Second Reading of **Ordinance No. 04-2011** (2012 Appropriations).

**ORDINANCE NO. 04-2011
2012 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2012.

	2012 General Fund	2nd Penny Sales Tax	Ind. DEV	Debt Svc. Main Street
410 General Government				
411 Legislature	\$ 85,195			
411.5 Contingency	\$ 30,000			
412 Executive	\$ 13,200			
413 Elections	\$ 2,600			
414.1 City Attorney	\$16,775			
414.7 Financial Admin	\$93,225	110,000		
419.2 General Gov. Bldgs.	\$ 24,350			
Total General Gov.	\$265,345			
420 Public Safety				
421 Police	\$ 303,188			
422 Fire	\$ 78,600			
Total Public Safety	\$ 381,788			
430 Public Works				
431 Street Department	\$1,034,975			
435 Airport	\$ 51,875			
437 Cemetery	\$ 37,175			
Total Public Works	\$1,124,025			
440 Health & Welfare				
441.1 Code Enforcement Officer	54,140			
441.2 Rabies & Animal Control	\$ 3,810			

441.3 West Nile Control	\$13,825	
Total Health & Welfare	\$71,775	
450 Culture and Recreation		
451 Recreation	\$122,550	
45140 Senior Citizens	\$ 60,506	
452 Parks	\$ 67,500	
453 Swimming Pool	\$ 96,760	
455 Library	\$118,005	
457 Historic Preservation	\$ 0	
Total Culture and Recreation	\$465,321	
460 Conservation and Development		
465 Economic Development	\$53,800	
465.3 Promoting the City		
Total Conservation & Develop.	\$53,800	
470 Debt Service		
471 Principal	\$ 0	\$49,248
472 Interest	\$ 0	
Total Debt Service	\$ 0	\$49,248
510 Other Financing Uses		
511 Transfers Out		
TOTAL 2012 APPROPRIATIONS	\$2,362,054	\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$ 2,600		
Res#2010-05 Fire Truck Res.	\$50,000		
Res#2009-01 Park Dept Res.	\$ 3,500		
Res#2010-06 Res for Hvy Eq.	\$25,000		
Total Appr. & Accum.	\$2,443,154		
Inc. in Unreserved Fund Bal.		\$6000 \$500	4,752
Total	\$2,443,154	\$6,000 \$500	\$54,000

REVENUES

CASH APPLIED	\$370,854	
310 TAXES:		
311 General Property Taxes	\$1,060,550	
313 Gen. Sales & Use Taxes	\$ 750,000	\$54,000
319 Pen & Int., Del. Taxes	\$ 2,000	\$54,000
Sub-Total Taxes	\$1,812,550	
320-Licenses and Permits:		
Video Lottery License	\$ 1,800	
Alcoholic Beverage Licenses	\$ 8,000	
Animal Licenses	\$ 1,000	
Building Permits	\$ 2,500	
Other Licenses	\$ 250	
Subtotal Lic. and Permits	\$ 13,550	
330-Intergovernmental Revenue:		
331 Federal Grants	\$ 25,000	
334 State Grants	1,000	
335 State Share Revenue		
335.01 Bank Franchise Tax	\$ 2,500	
335.02 Mot. Veh. Comm Prorate	\$ 5,000	
335.03 Liquor Tax Reversion	\$15,500	
335.04 Mot. Veh. Licenses (5%)	\$10,000	
335.08 Local Govt Hiwy & Brdg	\$35,000	
335.20 Other	\$ 300	
338 County Share Revenue		

338.01 County Road Tax (25%)	\$ 5,180			
338.02 County HBR Tax (25%)	\$ 2,770			
338.03 County Wheel Tax	\$ 500			
Sub-Total Intergov. Rev.	\$102,750			
340-Charges for Goods and Services:				
340 Chgs for Goods & Svics	\$ 5,000			
341 General Govt-Zoning Fees	\$ 200			
342.02 Spc Fire Prot.(SDDC Fire)	\$ 2,600			
343 Highways & Streets				
345.02 Health(Animal Control)	\$ 750			
346 Culture & Recreation				
346.02 Pool Fees	\$13,400			
346.03 Recreation Programs	\$ 7,600			
348 Cemetery	\$ 9,500			
349 Other (Airport)	\$ 1,200			
Subtotal Chgs for Goods & Svc	\$40,250			
350-Fine and Forfeitures:				
351 Court Fines & Costs	\$ 2,000			
354 Library	\$ 1,000			
359 Other Fines	\$ 300			
Subtotal Fines & Forfeitures:	\$ 3,300			
360-Miscellaneous Revenue:				
361 Investment Earnings	\$ 42,500			
362 Rentals	\$ 10,800		\$500	
363 Special Assessments	\$ 17,500	\$6,000		
367 Cont. & Donations	\$ -			
369 Other	\$ 4,100			
36901 Cable TV Franchise	\$ 15,000			
381 Sale of Supp.(Apt Fuel)	\$ 5,000			
Subtotal Misc. Revenue	\$ 94,900	\$6,000	\$500	
390-Other Sources:				
391.01 Transfer In (Interest)	\$ 0			
391.01 Transfer In				
391.24 Other Bonds Issued (Water)				
391.03 Sale of Mun. Property	\$ 5,000			
Sub-Total Other Sources	\$ 5,000		\$500	
TOTAL MEANS OF FINANCE	\$2,443,154	\$6,000	\$500	\$54,000

	3 rd Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$33,650				
Total Cul. & Rec.	\$33,650			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$43,600				
Total Consv. & Dev	\$43,600				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550				\$375
Total 2012 App.	\$78,800			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$2,250	\$525	\$500
TOTAL	\$78,800	\$3,000	\$2,250	\$1,025	\$1375

REVENUES

CASH APPLIED \$21,800

310 Taxes					
313 General Sales & Use Txs	<u>\$50,000</u>				
Subtotal Taxes	<u>\$50,000</u>				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$ 3000		\$500		
348 Cemetery		<u>\$3000</u>			
Subtotal Chgs for Gds & Svcs.	<u>\$ 3000</u>	<u>\$3000</u>	<u>\$500</u>		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$ 2,000		\$1,500	\$ 25	\$375
367 Contr & Donat.	\$ 2,000		\$ 250	\$1000	\$1,000
Subtotal Misc. Rev.	<u>\$ 4,000</u>		<u>\$1,750</u>	<u>\$1,025</u>	<u>1,375</u>
390 Other Sources					
391.01 Tran In					
Total Means of Fin	<u>\$78,800</u>	<u>\$3,000</u>	<u>\$2,250</u>	<u>\$1,025</u>	<u>\$1,375</u>

PROPRIETARY FUNDS

	2012	2012	2012
	Water	Sewer	Landfill
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$400,000	\$385,000	\$115,000
Estimated Revenue	<u>\$442,300</u>	<u>\$190,700</u>	<u>\$170,200</u>
TOTAL ESTIMATED RETAINED EARN	<u>\$842,300</u>	<u>\$575,700</u>	<u>\$285,200</u>
Less Appropriations	<u>\$397,100</u>	<u>\$131,150</u>	<u>\$181,075</u>
ESTIMATED SURPLUS	<u>\$445,200</u>	<u>\$444,550</u>	<u>\$104,125</u>
Less Est. Surplus Retained	<u>\$430,550</u>	<u>\$430,550</u>	<u>\$ 97,425</u>
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	<u>\$ 14,650</u>	<u>\$14,000</u>	<u>\$ 6,700</u>

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,046,050
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$31,450.00
Senior Citizens Director	\$35,531.00
Municipal Finance Officer	\$46,200.00
Working Superintendent	\$19.81
Code Enforcement Officer	\$35,478.00
Librarian 1	\$14.50
Librarian 2	\$12.07
Assistant Finance Officer	\$16.17
Administrative Assistant	\$14.47

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$16.17
Class 6	\$18.85

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues		
Inpatient-Hospital	\$1,736,667	
Outpatient-Hospital	\$5,035,264	
Emergency	\$ 415,677	
Swing Bed	\$1,165,707	
Home Health "	\$ 60,488	
Social Service	\$ 269,469	
DME	\$ 121,506	
Ambulance	\$ 216,595	
Clinic "	\$1,261,124	
Total Patient Revenues		\$10,282,497
Less Discounts-Patient Revenue	\$(1,252,036)	
Clinic Discounts/(Premium)	\$ 221,471	
Net Patient Service Revenues		\$9,251,932
Other Operating Revenues	\$ 95,533	
Non-Operating Revenues	\$ 80,428	
Total Other Operating Revenues		\$ 175,961
TOTAL OPERATING REVENUES		<u>\$9,427,893</u>
OPERATING EXPENSES:		
Salaries & Wages	\$3,870,000	
Employee Benefits	\$1,750,868	
Administrative	\$ 240,000	
Other	\$1,614,789	
Clinic	\$2,002,320	
Prov.Bad Debt (Net)	\$ 131,250	
Total Operating Expense		<u>\$9,609,227</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$ (181,334)
Grant Funds		\$ 50,000
Estimated Medicare Settlement		\$173,000
EXCESS REVENUE OVER EXPENSES		<u>\$ 41,666</u>

CAPITAL ASSET FUNDS BUDGET		
Physical Plant - Phone Sys. Upgrade	\$ 6,000	
Nursing - Minor Equipment	\$ 30,000	
Hospital Pharmacy - e-Pharmacy	\$ 100,000	
Lab - Hematology Analyzer	\$ 41,000	
Lab - Coag Analyzer	\$ 6,000	
Radiology - EKG	\$ 15,000	
		<u>\$198,000</u>

Duane Sanger, Mayor

ATTEST: _____
Adam L. Hansen, Finance Officer

Motion by Schwartz, seconded by Moeller to adopt Ordinance No. 04-2011. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Mayor Sanger informed the Council about construction progress at Prairie Winds.

COUNCIL MEMBER REPORTS:

Ronnfeldt informed the Council that new Community Memorial Hospital administrator, Nick Brandner, will begin his duties on September 26th.

PAY CLAIMS:

City Prepaid	\$19,689.74
City Unpaid	\$23,294.94
Hospital & Clinic Prepaid	\$76,514.00
Hospital & Clinic Unpaid	\$65,789.23
Additional Claims:	

Motion by Schwartz, seconded by Avery to pay the above claims including the reduction of Guardian Insurance, (-\$749.04). Motion carried on a roll call vote with all members voting "Yes."

Such additional items which may properly come before the Council:

Mayor Sanger informed the Council that to be eligible for funding at Shar-Winn Estates the City of Redfield will need to be on the State Water Plan, and the plan requires authorized signatures. Motion by Sihrer, seconded by Moeller to authorize Mayor Sanger to sign on behalf of City for the State Water Plan. Motion carried.

Mayor Sanger gave an update on drainage issues by the SD Wheat Growers elevator.

There being no further business, meeting was adjourned at 8:44 PM.

Duane Sanger
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen